

Calendar of Programmes | 2009-10

Programmes beginning in the Month of	SI No	Course	Level of participants	Period	Course Director
April 2009	1	Induction Training Programme for PSS Group B- Batch I	Officers promoted to Group B	13 April – 15 May 2009	Joint Director-II
	2	Project Arrow with focus on Improvement of Delivery Services- I	Divisional Heads	20-24April 2009	Joint Director-II
	3	Postal Life Insurance	Divisional Heads/DDM (PLI)	27 -29April 2009	Joint Director-III
May 2009	4	Refresher Course for Accounts Officers-I	Sr AO/AO/AAO	04-15 May 2009	Dy Director (Accounts)
	5	Project Arrow with focus on Improvement of Delivery Services- II	Divisional Heads	18-22 May 2009	Joint Director-II
	6	Induction Training Programme for PSS Group B- Batch II	Officers promoted to Group B	25 May- 26 June 2009	Joint Director-III
June 2009	7	Good Governance and Preventive Vigilance	Other Ministries/Departments	01-03 June 2009	Additional Director
	8	Project Arrow with focus on Improvement of Delivery Services- III	Divisional Heads	08-12 June 2009	Joint Director-I
	9	Project Arrow with focus on Improvement of Delivery Services- IV	Divisional Heads	15-19 June 2009	Joint Director-II
	10	Disciplinary Proceedings	Sr AO/AO/AAO	22June- 24 June 2009	ACAO and AD-I
	11	Project Arrow with focus on Improvement of Delivery Services- V	Divisional Heads	29 June to 03 July 2009	Joint Director-II
July 2009	12	Induction Training Programme for PSS Group B- Batch III	Officers promoted to Group B	06July-07 August 2009	Joint Director-I

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	13	Refresher Course for Accounts Officers-II	Sr AO/AO/AAO	06-17 July 2009	Deputy Director (Accounts)
	14	Technology Management-I	JTS/STS Group A/ Group B	20-24 July 2009	Joint Director-III
	15	Workshop on Right to Information	Other Ministries/Departments	27-28 July 2009	Additional Director
	16	Financial Services : Focus on CBS	JTS/STS/ Group B	29-31 July 2009	Joint Director-III
August 2009	17	Business Development and New Services	STS/JTS/Group B	03-05 August 2009	Joint Director-I
	18	Disciplinary Proceedings	Sr AO/AO/AAO	10-12 August 2009	CAAO and AD-II
	19	Induction Training Programme for PSS Group B- Batch IV	Officers promoted to Group B (as per list)	17 August- 18 September 2009	Joint Director-I
	20	Technology Management-II	JTS/STS Group A/ Group B	17-21 August 2009	Joint Director-III
	21	Project Arrow- Leadership Development	Gazetted Postmasters	24-28 August 2009	Joint Director-II
	22	Refresher Course for Accounts Officers-III	Sr AO/AO/AAO	31 August- 11 September 2009	Dy Director (Accounts)
September 2009	23	Building and Construction Management	Civil/ Electrical Wing/ Architects/ AD (Building)	07-09 September 2009	Joint Director-II
	24	Technology Management-III	Divisional Heads	14-18 September 2009	Joint Director-III
	25	Project Arrow- Leadership Development	Gazetted Postmasters	22-26 September 2009	Joint Director-II
	26	Investigations and Disciplinary Proceedings	Other Ministries/Departments	23-25 September 2009	Additional Director
	27	Rural Business	JAG/SAG	29-30 September 2009	Additional Director
October 2009	28	Induction Training Programme for PSS Group B- Batch V	Officers promoted to Group B	05 October- 06 November 2009	Joint Director-I
	29	Refresher Course for Accounts	Sr AO/AO/AAO	05-16 October 2009	CAAO

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		Officers-IV			
	30	International Course		19-30 October 2009	Additional Director
	31	Technology Management-IV	Divisional Heads	26-30 October 2009	Joint Director-III
November 2009	32	Executive Development Programme	IPS officers with 7-10 years of service	09-27 November 2009	Addl Director/Jt Director-III
	33	Costing and Pricing of Services, Business Packages	JAG/SAG	16-18 November 2009	Joint Director-I
	34	Indian Postal Service Probationers, 2008 Batch – Module II	IPS Probationers	30 November – 12 April 2010	Joint Director-III
	35	International Course		30 November-11 December 2009	Additional Director
December 2009	36	Project Management	Divisional Heads/JTS/STS	07-11 December 2009	Joint Director-II
	37	Project Arrow –Leadership Development	Divisional Heads	14-18 December 2009	Joint Director-I
	38	Indian Postal Service Probationers, 2009 Batch – Module I	IPS Probationers	27 December- 06 March 2010	Joint Director-II
January 2010	39	Refresher Course for Accounts Officers-V	Sr AO/AO/AAO	04- 15 January 2009	Deputy Director (Accounts)
	40	Induction Training Programme for PSS Group B- Batch VI	Officers promoted to Group B	11 January -12 February 2010	Joint Director- I
February	41	Project Management	Divisional Heads/JTS/STS	01-05 February	Joint Director-II

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2010	42	Refresher Course for Accounts Officers-VI	Sr AO/AO/AAO	2010 15-26 February 2010	ACAO
	43	International Executive Development Programme	International participants	15-26 February 2010	Additional Director
March 2010	44	Health Services Management	Medical Officers	15-17 March 2010	Additional Director

NOTE:

- One or two off- campus programmes every month will be organised throughout the year for ASPOs.
- Some programmes on Project Arrow Awareness for Divisional Heads may be organised Off-campus up to June 2009.
- Programmes on campus may be included for ASPOs on Technology Management etc by taking some of the programmes on Project Arrow off campus.
- Programmes on "Building and Construction Management" and "Health Services Management" will be done in partnership with other institutes.