

F.No. 4-4/2016-Vig(Pt.)
Government of India
Ministry of Communications
Department of Posts

Dak Bhawan, Sansad Marg
New Delhi-110001
Dated: The 02nd May, 2023

OFFICE MEMORANDUM

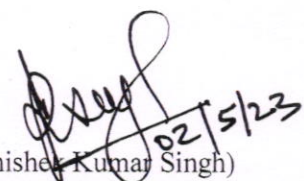
Subject: Empanelment of retired officer as Inquiry officers for conducting departmental inquiries. - extension of last date regarding.

The undersigned is directed to refer this Departments Office Memorandum No.4-4/2016-Vig(Pt.) dated 24.02.2023 (**copy enclosed**) calling for nominations for the empanelment of retired officers as Inquiry Officers for conducting departmental inquiries.

The Competent Authority has decided to extend the last date for submission of nominations till 15.06.2023. The willing and interested retired officers (not below the rank of Deputy Secretary or equivalent) may submit their application in the prescribed proforma (ANNEXURE) to the following address so as to reach by 15.06.2023.

Ms. Nisha, Section Officer (Vigilance),
Room 108 D, Vigilance Section, Department of posts,
Dak Bhawan, Sansad Marg, New Delhi-110001.
Email ID: sovigilance.dte@indiapost.gov.in

Encl: As Above


(Abhishek Kumar Singh)
Director (Vigilance)

To

1. All Heads of Circles - for wide publicity
2. GM, CEPT - with a request for uploading the O.M. on India Post Website
3. eOffice Dashboard

**No. 4-4/2016-Vig
Government of India
Ministry of Communication
Department of Posts
Vigilance Division**

Dak Bhawan, New Delhi-110001

Date: 24.02.2023

**To
All Heads of Circles**

Subject: Empanelment of retired officer as Inquiry officers for conducting departmental inquiries. -regarding.


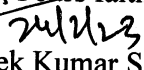
I am directed to forward herewith a copy of Office Memorandum No. 14218012015-A.V.D. I dated 15th September, 2017 on the subject cited above wherein the DOP&T has circulated instructions on utilizing the services of retired officers for conducting departmental inquiries (copy enclosed) for constituting panels of retired officers (not below the rank of Deputy Secretary) from the Ministries/ Department under Government of India and PSUs for conducting Departmental Inquiries against the delinquent officers.

2. In the same spirit, a list of 12 IOs was circulated vide Letter of even No. dated 20.07.2021 (copy enclosed). However, in addition to this, Competent Authority has ordered for replenishment of such Panel of Retired Officers for the purpose as stated above.

3. It is therefore requested that names of retired officers (not below the rank of Deputy Secretary) willing to act as Inquiry Officers for conducting Departmental Inquiries may be forwarded in the prescribed format attached with Office Memorandum under reference for preparation of panel of retired officer as Inquiry Officers to the following address by **24.03.2023** :

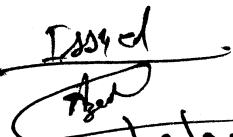
Ms. Nisha, Section Officer,
Room 108 D, Vigilance Section,
Department of posts, Dak Bhawan, Sansad Marg,
New Delhi-110001.

Enclosure: As above


Yours faithfully

(Abhishek Kumar Singh)
Director (Vigilance)

Copy to:

Secretary (PSB) and DDG (Personnel) with the request to send the names of retired officers (not below the rank of Deputy Secretary or equivalent) willing to act as Inquiry Officers


24/02/2023

o/c

APPLICATION FOR APPOINTMENT OF RETIRED GOVERNMENT SERVANTS AS THE INQUIRY OFFICER TO CONDUCT DEPARTMENTAL INQUIRY

Name of the officer :
(In capital letters)

Date of retirement from government service :

Last Post held before retirement :

Details of the Ministry and posts held during the service :

Have you ever assigned the responsibility of the Inquiry Officer :

If yes, the details thereof :

Whether retired on attaining the age of Superannuation or voluntary retirement :

Whether any penalty was imposed during the service :

If yes, the details thereof :

**Name and signature
Permanent/Present Address &
Contact Number**

Place:

Date:

(The empanelment of retired officers for their appointment as the Inquiry Officer will be done by a Committee comprising of three Joint Secretary level officers including CVO of the concerned Ministry/Departments/PSUs)