

W -05/1/2022-SPN-I  
Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan Sansad Marg  
New Delhi-110001

Dated: 31<sup>st</sup> May, 2022

To,

All selected candidates of stenographer Grade 'c' & 'D', Examination, 2019 recommended for appointment to the posts of stenographer Grade-II Erstwhile stenographer Grade 'D') in Department of posts, Ministry of Communications.

Subject: Calling for Options / Preferences of Postal Circle from selected candidates for appointment as Stenographer Grade-II on the basis of Stenographer Grade'C' &'D' Examination, 2019.

Madam/Sir,

Based on the results of Stenographer Grade 'C' & 'D' Examination, 2019 dated 25.05.2022; your name has been sponsored by Staff Selection Commission(SSC) for appointment as Stenographer Grade-II (Level-4 in the pay Matrix) in Department of Posts. A list of selected candidates is placed at Annexure-I for ready reference. Candidates are requested to bring the discrepancies, if any, found in the list to the notice of this directorate by email [adgspn@indiapost.gov.in](mailto:adgspn@indiapost.gov.in).

2. A candidate will be allocated to one of the Postal Circles for appointment as Stenographer Grade-II, list of which is at Annexure-II. Thereafter, the respective Postal Circle, where a candidate is allocated, will take further action for completion of other procedural requirement leading to issue of offer of appointment. Allocation of Postal Circle will be made as per the following criteria:

a. A candidate shall be allocated a Postal Circle on the basis of her/ his merit (rank), order of preference (option), and vacancy available in a postal Circle at her/ his turn in the category she/ he has been selected. [Note:- A candidate belonging to OBC/SC/ST category selected under unreserved category shall be allocated Postal Circle in the order of preference where unreserved vacancy is available at his/ her turn.

b. Person with disability (PWD) candidates irrespective of their ranks will be allocated Postal Circle in the manner indicated at (a) first followed by Ex- serviceman candidates.

c. After allocation of Circles to PWD candidates and Ex-serviceman candidates, remaining candidates will be allocated Postal Circles in the manner mentioned in (a) above.

d. All such candidates who do not exercise his preference/option or are not allocated to any of the Postal Circle mentioned in their limited preferences, he/ she shall be allocated Postal Circle after completing the allocation of other candidates, whose preference has been received. They

shall be allocated Postal Circle (where vacancies available) in alphabetical order vis-a-vis merit of candidates.


3. The Postal Circle-wise and category-wise vacancies are enclosed at Annexure-II for your information. The candidates who will not give their order of preference or indicate their preference only for a few Postal Circles will be at a disadvantage, as mentioned at para 2(d) above; therefore, it is advised to give order of preference for all 09 Postal Circles mentioned in Annexure-II.

4. You are requested to indicate your preference of Postal Circle in Annexure-III by indicating name of Postal Circles. The duly filled-in Option Form (Annexure-III) must be sent to e-mail adgspn@indiapost.gov.in and an ink-signed copy may be sent by Speed Post / Registered Post to the address mentioned latest by 17<sup>th</sup> June 2022, failing which it would be presumed that you have no preferences for Postal Circle. The subject of the email should be your Roll Number followed by your name, for example, if your Roll no. is 2201044816 and name is NISHU KUMARI then, subject of the email should be '2201044816 NISHUKUMARI'.

5. Order of preference received after 17<sup>th</sup> June, 2022 will be taken into consideration only at the sole discretion of the Department of Posts.

Yours faithfully,

Encl: As above

  
31/05/2022

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Assistant Director General (SPN)

Copy To:

GM (CEPT), Mysore for uploading this communication alongwith its enclosure on the News & Updates section of India Post website for a period of 60 days or till further communication whichever is earlier.