

DEPARTMENT OF POSTS
O/O THE SR. SUPDT. OF POST OFFICES, GOA DIVISION, MAPUSA 403507
PH: 0832-2262450/2262881 EMAIL: dogoa.mh@indiapost.gov.in

No: BII/MMS/ Rectt./Drivers/ 2018-19 dated at Mapusa the 17.05.2019

APPLICATIONS ARE INVITED FROM THE ELIGIBLE INDIAN CITIZENS FOR THE FOLLOWING POST

Post	Number	Break up				
Staff Car Driver (Ordinary Grade), General Central Service, Gr.C, Non-Gazetted, Non Ministerial	02	UR	SC	ST	OBC	ESM
		01	01	Nil	Nil	Nil

Scale of Pay of Staff Car Driver : Rs. 19900/- (Level-2 in the pay matrix as per 7th CPC)

Last Date of Receipt of Application : On or Before 17.07.2019 by 17.00 Hrs.

Period of Probation : Two years for direct recruits.

1. ELIGIBILITY

(a) Age Limit for direct recruits: 18 to 27 years (Relaxable 5 years for SC and for Government Servants up to the age of 40 years in accordance with the instructions or orders issued by the Central Government). The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India.

(b) Educational & other qualifications for direct recruits:

- i. Possession of a valid driving licence for light and heavy motor vehicles.
- ii. Knowledge of Motor Mechanism (The candidate should be able to remove minor defects in vehicle)
- iii. Experience of driving light and heavy motor vehicle for at least three years.
- iv. Pass in 10th Standard from a recognised Board or Institute.

(c) Desirable Qualification : Three years' service as Home Guard or Civil Volunteers

2. SELECTION

Selection of Driver shall be made on the basis of driving test to assess their competency to drive light and heavy motor vehicles from amongst the candidates possessing the requisite eligibility criteria mentioned above. The date and venue of the test will be intimated separately to the eligible candidates. No intimation will be sent in respect of other applicants who are not eligible.

Application should be submitted as per format of application enclosed and should be signed by the candidate and accompanied with:-

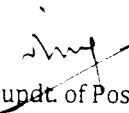
- I. Photocopies of the following certificates duly Self attested by the candidate
(i) Age proof, (ii) Educational Qualification as indicated at Sl No 1 (b)(iv), (iii) Driving Licence as indicated at Sl No 1 (b) (i), (iv) Driving Experience Certificates as indicated at Sl No 1 (b) (iii), (v) Caste Certificate issued by the competent authority in the prescribed format for appointment to the posts under the Government of India (if any) and caste validity certificate.
- II. Two copies of recent passport size photographs self attested by the candidate. One should be pasted in the application form and other should be attached with the application form.

The applications along with the requisite enclosures should be sent in an appropriate size of thick paper envelope clearly inscribing on the cover as " **Application for the post of Driver (Direct Recruitment) at O/o Sr. Supdt. Of Post Offices, Goa Division, Mapusa through Speed Post/Register Post only** and addressed to " **The Sr. Superintendent of Post Offices, Goa Division, Mapusa, Goa 403507**". Applications sent by any other means will be rejected.

The last date of receipt of application is on or before 17.07.2019 by 17.00 Hrs.

Application without complete information or without requisite document duly self attested will be rejected straight away without any notice or information. No TA-DA will be paid to the candidate. The requisite details with regards to age limit, eligibility qualification, experience, application format and other terms & conditions are available on the website 'www.indiapost.gov.in'

Encl: Format of Application


Sr. Supdt. of Post Offices,
Goa Division, Mapusa403507

Copy to:

1. The Postmaster General, Goa Region, Panaji 403001
2. ADPS (Rectt), O/o CPMG, Maharashtra Circle, Mumbai
3. ADPS (Tech), O/o CPMG Maharashtra Circle, Mumbai- To upload notification on official website of Maharashtra
4. All the PMs/SPMs in Goa Division — *For displaying on notice board*
5. All the BPMs in Goa Division — *For displaying on notice board*

Registered/Speed Post only

Passport size
photograph
duly self
attested**Format of Application**

Sl No	Details/ Description													
1.	Full name (in block letters)													
2.	Father's full name													
3.	Post applied for													
4.	Permanent address with Pin code													
5.	Address for correspondence with Pin code													
6.	Email id:													
7.	Citizenship													
8.	Date of birth (in figures & words) (Proof to be enclosed)	Day <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> Month <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> Year <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> In words _____												
9.	Age as on closing date of receipt of application	Years: _____ Months: _____ Days: _____												
10.	Reservation category	Are you a member of UR/SC/ST/OBC (non creamy layer) (Tick) (i) If yes, candidate should submit caste certificate and caste validity certificate issued by the competent authority												
11.	Details of Educational Qualification (Details of 10 th standard)	Name of School _____ Year of Passing _____ Name of Board/Institute _____												
12.	Issue of Driving License details with validity (LMV & HMV separately)	HMV: Issued on: _____ Valid: _____ LMV: Issued on: _____ Valid: _____												
(License copy enclosed should match the details & their renewals. If details are not available on License then enclose self attested copy of Driving License Extract. Showing all details of License endorsement)														
13.	Driving experience period (HMV/LMV separately)	HMV: From _____ To _____ (Name of Institution/firms etc) LMV: From _____ To _____ (Name of Institution/firms etc)												
14.	Home Guard Service, if any	From _____ To _____												
15.	Any other relevant information													

I hereby declare that the information provided is True, valid and authentic.

Date:

Place:

Signature of applicant

Encl: List of documents attached duly self-attested

(i) Age proof, (ii) Educational Qualification as indicated at Sl No 1 (b)(iv), (iii) Driving Licence/Licence Extract as indicated at Sl No 1 (b) (i), (iv) Driving Experience Certificates as indicated at Sl No 1 (b) (iii), (v) Caste Certificate issued by the competent authority in the prescribed format for appointment to the posts under the Government of India (if any) and caste validity certificate.

Format of Envelope
Speed Post/Registered Post

Application for the post of Driver (Direct Recruitment) at O/o SSPOs, Goa Division

To,
The Sr. Supdt of Post Offices,
Goa Division,
Mapusa, Goa 403507

From:

