



**DEPARTMENT OF POST, INDIA**

**OFFICE OF THE MANAGER, MAIL MOTOR SERVICE**

CTO Compound, Tallakulam, Madurai-625 002

**No. DMS / 50 / Ch VIII dated at Madurai 625 002 the 08 .03.2019**

Applications are invited from the eligible candidates for filling up of one vacancy in the cadre of MV Mechanic (Skilled Artisan) in the office of the Manager, Mail Motor Service, Madurai-625 002 The Last date for receipt of applications is 11.04.2019 upto 17.00hours.

3. The details of vacancies are as follows.

Sl. No.	Name of the Post	No. of vacancy	Age limit	Pay Scale	Category
1	MV Mechanic (Skilled Artisan)	1	Between 18 to 30 years of age as on 01/07/2019 (Relaxable up to five years for SC candidates)	Level 2 In Pay Matrix As per 7 <sup>th</sup> CPC Rs.19,900- 63,200/-	SC

2. Pay scale for M.V.Mechanic (Skilled) is in the Pay Matrix Level 2 of Rs. 19,900 – 63,200 + admissible allowances.

**Following are the eligibility conditions for the MV Mechanic post:-**

**3. Age Limit, Educational Qualification and Experience for the above post :**

- Age between 18 to 30 years (Age as on 1st July 2019).
- A certificate in the respective Trade from any Technical Institution recognized by the Govt. **OR** VIII Std. pass with experience of one year in the respective Trade.
- The candidate should be in possession of valid Heavy Driving License.
- Method of Selection : By means of competitive Trade Test on the basis of syllabus for respective Trade (Skilled) as mentioned above.

**4. Relaxation of Age Limit (for Reservation Points)**

SC : By 05 Years

**5. Instructions to Candidates:**

1. Application on plain paper in the prescribed format as Annexed should be filled in by the candidate either in English or in Tamil correctly and completely.
2. One Passport size photograph should be affixed in the space provided in the application and should be duly attested by a Gazetted Officer of the Central/State Government.
3. Along with the application form an IPO for Rs.100/- or for the same amount an UCR receipt to be taken in any of the Post Office should be enclosed towards application fee. The applications will be scrutinized as per the eligibility criteria and short listed applicants will be called for to attend trade test. The application fees collected will not be refunded. The application without application fee will be rejected.
4. Proof of age, Date of Birth, Educational Qualification, Experience, Driving license Community should be submitted in the form of certificates / documents, issued by the competent authority and should be enclosed with the Application Form. Only Xerox copies should be enclosed.
5. Copy of Community Certificate issued by appropriate authority for appointment in Central Government Service / Posts only will be considered.
6. Unsigned or incomplete and /or incorrectly filled applications will be rejected. Wrongly addressed application either on application or on envelope will also be rejected.
7. Original certificates need not be sent along with the application.
8. Applications without required information /attachments as per this notification will be summarily rejected without intimation.
9. No correspondence of any nature will be entertained, in this regard.
10. The applications should be sent through Speed Post/Registered Post only. Applications sent through any other means and given by hand will be rejected.
11. Under Col.6 of the Application Form, candidates should fill up the age as on 01.07.2019.
12. Application should be sent in a separate envelope and the candidate should super scribe on the application and envelope as "Application for the post of "MV. MECHANIC" in Mail Motor Service, Madurai 625 002.
13. The envelope should be addressed to The Manager, Mail Motor Service, Tallakulam, Madurai – 625 002  
and should reach this office on or before 11.04.2019 by 17.00 hours.
14. Application received after the last date and without adhering to the above conditions laid down in this notification will not be considered.
15. All pages of the Xerox copies of the certificates / documents and photos attached to the application should be attested. Otherwise the application will be rejected.

**MANAGER  
MAIL MOTOR SERVICE  
MADURAI – 625 002.**

**APPLICATION FOR THE POST OF  
M.V.MECHANIC IN MAIL MOTOR SERVICE,  
Madurai – 625 002.**

<b>Attested Passport size Photograph to Be affixed</b>
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<b>1</b>	<b>Name of the candidate (in Capital letters)</b>				
<b>2</b>	<b>Category of community to which the candidate belongs to (Tick whichever is applicable)</b>	<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>UR</b>
<b>3</b>	<b>Father's Name</b>				
<b>4</b>	<b>Address for communication</b>				
<b>5</b>	<b>Date of Birth</b>				
<b>6</b>	<b>Age as on 1.7.2019.</b>				
<b>7</b>	<b>Nationality</b>				
<b>8</b>	<b>Details of Educational Qualification</b>				
<b>9</b>	<b>Details of Driving License</b>				
<b>10.</b>	<b>Details of Technical Experience in the MV Mechanic Trade by the Candidate</b>				

**11 Application Fee Particulars**

**(Signature of Applicant)**