

Government of India  
Ministry of Communications  
Department of Posts,  
(Mail Motor Service)

Office of the Manager,  
Mail Motor Service, GPO Compound,  
Civil Lines, Nagpur-440001  
Dated: 06.12.2019

Ref. No. MSE-14/2006-07/Vol-II/372

Applications Are Invited From the eligible Indian citizens for the following post.

Post	Number	Break up						Total
		SC	ST	OBC	ESM	EWS	UR	
Despatch Rider (General Central service Group-C, Non- Gazetted, Non-Ministerial)	01	NIL	NIL	NIL	NIL	NIL	01	01

Scale of Pay: Rs 19,900/- to Rs. 63,200/- (pay matrix Level-2 of 7<sup>th</sup> pay CPC),

Last Date of Receipt of Application: On or Before 15.01.2020 by 17:00 Hrs.

**1. ELIGIBILITY**

(a) **Age Limit:** 18 to 30 years on 01.07.2019 (Relaxable-if applicable: 5yrs for SC & ST, 3yrs for OBC, for Govt. Servants up to the age of 40 years in accordance with the instructions or orders issued by the Central Government).

(b) **Educational & other qualifications:** Possession of a valid driving license to drive all the three types of vehicles such as 1) Motor Cycle, 2) Three wheeler and 3) Light motor Vehicle

(c) **Desirable qualification :** A pass in VIII standard.

(d) **Period of Probation :** Two years

(e) **Method of recruitment :** Direct recruitment.

**2. SELECTION**

Selection of Dispatch Rider shall be made on the basis of test in driving designed to adjudge the suitability for the post with reference to standards of competence considered essential in driving for Motor Cycles/Scooter/Three wheeler/Light vehicle from amongst the candidates possessing the requisite eligibility criteria mentioned above. The date and venue of the tests will be intimated separately to the eligible candidates. **No intimation will be sent in respect of other applicants who are not eligible.**

Application should be submitted as per format of application enclosed and should be signed by the candidate and accompanied with:-

1. Photocopies of the following certificates duly attested by Gazetted officer/Self attested. (i) Age proof (Birth certificate/X<sup>th</sup> Board Certificate/School Leaving Certificate), (ii) Educational Qualification, (iii) Driving licence, (iv) Caste Certificate( if any), (v) Citizen Certificate (Domicile/Nationality/Permanent Residence Certificate), (vi) Address proof, (vii) Photo Id proof, (viii) Declaration stating that the information provided is the valid, true and authentic.
2. One recent passport size photographs attested by Gazetted Officer should be pasted on the application form and 01 recent passport size photograph should be attached with the application form.

The applications information/ enclosures should be sent in an appropriate size of thick paper envelope clearly inscribing on the cover as "**Application for the post of Despatch Rider (Direct Recruitment) at MMS Nagpur**" through **Speed Post/Register Post only** and addressed to "**The Manager (Group-A), Mail Motor Service, GPO compound, Civil lines, Nagpur-440001**". Application sent by courier or any other transmission will not be entertained/considered. Application without complete information or without requisite document duly attested by Gazetted officer/self-attested will be rejected straight way without any notice or information. No TA-DA will be paid for test candidate will be selected on the basis of qualification, experience & skill test and merely possessing minimum qualification will not vest any right to the candidate to call for test. The requisite details with regards to age limit, eligibility qualification, experience, application format and other terms & conditions are available on the website '[www.indiapost.gov.in](http://www.indiapost.gov.in)'

Encl: Format of Application

  
Manager (Group-A)

Phone: 0712-2561477, 2561744,

E-mail Id:mmsnagpur2014@gmail.com,

mmsnagpur.mh@indiapost.gov.in

Copy to,

1. PMG, Nagpur Region, Nagpur.
2. ADPS (Rectt), O/O CPMG, Mah. Circle, Mumbai. To upload notification on official website of Maharashtra Circle.
3. GM, CEPT for uploading notification on departmental website.

**Format of Application**

Passport size  
photograph duly  
attested by  
Gazetted Officer

Application should be submitted giving the following bio-data:

Sl. No.	Details/Description				
	Full name (in block letters)				
ii	Father's full name				
iii	Post applied for	<b>Despatch Rider</b>			
iv	Permanent Address				
v	Address for correspondence				
vi	Email Id				
vii	Citizenship/Nationality				
viii	Date of birth (in figures & words) (Proof to be enclosed)	Date	Month	Year	In words-
ix	Age as on 01.07.2019				
x	Community/Category(Gen/SC/ST/OBC/EWS etc)				
xi	Details of educational qualification				
xii	Issue of Driving License details with validity (motor cycle, three wheeler and other light Motor Vehicle)	Issued on		Valid up to	
xv	Any other relevant information				

I hereby declare that the information provided is True, valid and authentic.

**Signature of applicant**

<b>Speed Post/Registered Post</b>	
<u>Application for the post of Despatch Rider (Direct Recruitment) at MMS, Nagpur.</u>	
From:	To, The Manager (Group-A), Mail Motor Service, GPO Compound, Civil Lines, Nagpur (MS)-440001.