

GOVERNMENT OF INDIA : DEPARTMENT OF POSTS
O/o THE MANAGER, MAIL MOTOR SERVICE, KOTI, HYDERABAD – 500 095
No. MSE/Rectt/HR/I.V/Drivers/2018-19 Dated 20.07.2019

Applications are invited from the eligible Indian citizens for the post of Staff car Driver (Ordinary Grade) in the Divisions i.e. Nizamabad, Karimnagar, Khammam, Adilabad, Peddapalli and Mahabubnagar under Hyderabad Region, Telangana Circle, Hyderabad. The particulars of number of vacancies and thier communal break up are furnished hereunder.

POSTS	No. of posts	Communal Breakup			
		UR	SC	ST	OBC
Staff Car Driver(Ordinary Grade) General Central Service, Gr-C, Non Gazetted, Non Ministerial	06	03	--	01	02

Scale of Pay : Rs.19900/- (Level 2 in the pay matrix as per 7th CPC)

Period of Probation : Two years

Last Date for Receipt of Applications : On or before 14.08.2019 by 17.30 hrs.

1.Eligibility

a) Age limit : 18 to 27 yrs. [Relaxable 5 years for ST and 3 years for OBC. For Government Servants upto 40 years in accordance with the instructions or orders issued by Central Government].

The crucial date for determining the age limit shall be the closing date of receipt of applications from the candidates in india.

b) Essential Educational & Other qualifications :

(i) Possession of a valid driving license for light & heavy motor vehicles.

(ii) Knowledge of Motor Mechanism (The candidate should be able to remove minor defects in vehicle)

(iii) Experience of driving in light & heavy motor vehicles for at least three years

(iv) Pass in 10th standard from recognized board or institute.

c) Desirable qualification : Three years service as Home Guard or Civil volunteers.

2.Method of selection

Selection will be made amongst the candidates possessing the required qualifications and license and on the basis of competitive examination comprising following:

1. Simple Arithmetics.
2. Removal of minor defects in the vehicle.
3. Driving test to assess the competency of candidates to drive the vehicles.

The date and venue of the tests will be intimated separately to the eligible candidates. **No intimation will be sent in respect of other applicants who are not eligible.**

Application should be submitted in the following format :

1. Full name (In block letters) :
2. Father's full name :
3. Post Applied for :
4. Permanent Address :

5. Address for correspondence :

6. Citizenship : Indian / others
7. Date of Birth(By Christian Era) :
8. Age as on 10.08.2019 (i.e.closing date) :
9. Community :
Are you a member of ST/OBC
(If yes candidate should submit caste certificate issued
by the Competent Authority not below rank of Tahasildar/MRO)
(In case of OBC candidates valid creamy layer certificate
Should be submitted for appointment in Central Govt. service/posts)
10. Educational Qualification :
11. Driving License Number :
12. Particulars of Issue of Driving License with validity : (LMV & HMV Separately)
Date of Issue of Driving Lincence : LMV :.....Validity.....
Date of Issue of Driving Lincence : HMV :.....Validity.....
13. Whether copy of extract of Driving License issued by concerned RTA
Authorities showing all details of License endorsement is enclosed Yes / No
14. Driving Experience Period **HMV** : From..... To.....
(**LMV & HMV Separately**) Name of institution/ firms etc :.....
LMV : From To.....
Name of institution/ firms etc :.....
15. Home Guard Service : From..... To.....
16. Any other relevant information :

Signature of Candidate

Applications must be signed by the candidate and accompanied with :

1. Photocopies of the following certificates self attested by the candidate
i) Age proof, ii) Educational Qualification as indicated at Sl.no.1(b) (iv), iii) Driving experience certificate as indicated at Sl. No. 1(b)(iii), iv) Caste certificate of ST & OBC (Creamy layer certificate) issued by competent Authority, v) Driving License and License Extract issued by Concerned RTA Authorities.
2. One recent passport size Photograph self attested by the candidate should be pasted in the application form.

Special Instructions to the Candidates:

The applications should be sent in an envelope superscripting **the post applied for** addressing to **"The Manager, Mail Motor Service, Koti, Hyderabad – 500 095"** either by **speed post or Register post so as to reach this office on or before 14.08.2019 Up to 17.30 hrs. and other means will be rejected.** Incomplete/ Unsigned applications are liable to be rejected. Application(s) without complete information or without copies of certificates or the application(s) enclosing copies of the certificate(s) without self attestation will be rejected straight way without any notice or information. Applications received after due date will be summarily rejected. No allowances and expenses will be paid for attending the test and the candidates will have to bear the cost. The vacancy notified is subject to change without assigning any reasons and Department reserves the right to cancel the recruitment if so warranted.


Manager,
Mail Motor Service,
Hyderabad – 500 095