

DEPARTMENT OF POSTS
Office of the Senior Superintendent of Post Offices
Chennai City North Division, Chennai 600 008
Telephone No : 28277978



Memo No. D/Bldgs/VNC/2017 dated @ Chennai 600 008 the 15.02.2021.

Sealed tenders are invited on behalf of the President of India by the undersigned for accommodation of **VYASARNAGAR COLONY POST OFFICE, CHENNAI 600 039.**

The area required for the Post office is **200-250 Sq.ft.** The building should be preferably located in the ground floor in the central area in the vicinity or within the radius of one kilometer from the existing Post Office building.

The bidder has to furnish the following documents.

1. Rough sketch map of the building plan approved by the relevant authority.
2. Copy of records of ownership title.
3. The building should be a free hold.
4. The building should be rented to the department for five years with lease deed.

The following conditions also apply:

1. The department will not pay any advance to the successful bidder.
2. The bidder has to clearly intimate the monthly rent demanded
3. The bidder has to undertake the addition/alteration required by the department.
4. The building should have basic facilities like water supply, separate electricity meter and free ventilation and separate toilets.
5. The rent approved by the competent authority based on the assessment of fair rent committee will be paid.

The tender should be sent to this office by Registered/Speed Post with the indication "**TENDER FOR ACCOMMODATION FOR VYASARNAGAR COLONY POST OFFICE**" and addressed to Shri. M. Sriraman, Sr. Superintendent of Post Offices, Chennai City North Division, Chennai 600 008.

Any attempt of negotiation direct or indirect on the part of the tenderer with the undersigned after he or she has submitted his or her tender or any endeavor to secure any interest for an actual or prospective tenderer or to influence by any means for acceptance of a particular tender will render liable for exclusion from consideration.

The last date for receipt of tender is 14.00 Hrs on 24.02.2021 and the tender will be opened at 17.00 Hrs on 24.02.2021. The undersigned has the right either to accept or reject any tender without assigning any reason.

Sr. Superintendent of Post Offices,
Chennai City North Division.
Chennai 600 008