



GOVERNMENT OF INDIA
Ministry of Communications
Department of Posts
OFFICE OF THE SUPERINTENDENT
POSTAL STORES DEPOT, CHENNAI 600004

No. SP/PSD/FP1/T/33/Post Office Identity Cards (POID) /2020-21 dated @ Ch 4 the 15.03.2021

NOTICE INVITING e-TENDER

1. Online Tenders are invited on behalf of the President of India for the printing of 12,000 numbers of Post Office Identity Card (POID) with value addition for various post offices in Chennai City Region for a period of one year from the date of acceptance of tender/award of work. The method of submission of tender, amount of Earnest Money / Security Deposit and General Terms and Conditions applicable to printing of Post Office Identity Card (POID) with value addition have been mentioned in Annexure-I.
2. The specifications for printing of Post Office Identity Card (POID) are given in Part I of Annexure II. The terms and conditions specific to printing of Post Office Identity Card (POID) have been mentioned in Part II of Annexure II. The pro-forma for submission of tender has been given in Annexure III for Technical Bid and BOQ format for Commercial Bid to this e-Notice Inviting Tender. Pre-Contract Integrity Pact is included as Annexure IV. The schedule of tender is given as under.

Schedule of Tender:


Tender No.	SP/PSD/FP 1/T/33/Post Office Identity Cards (POID) / 2020-21
Details of Tender	Printing of Post Office Identity Card (POID) for the period of one year from the date of award of tender.
Estimated values of Tender	Rs. 3,00,000/-
Date, Time and Venue for Pre-Bid meeting	NIL
Last date & time of uploading of Bids in the Portal:	
Mode of submission of Bids	By Online mode only
Last date of submission of documents	06.04.2021
Date & Time of opening of Technical Bid	07.04.2021

Venue: Postal Stores Depot (First floor), No. 126, Kutcherry Road, Mylapore Chennai 600004

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Digital Signature certificate of the Tenderer

3. All the documents in support of eligibility criteria are also to be uploaded along with Technical bid. The Tenderers are advised in their own interest to upload the scanned copies of the desired papers/documents with their bids, failing which their bids may be declared non responsive.
4. The foremost requirement of participation in e-tender is to have a **Digital Signature**. Instruction for the bidders to upload the bids online is detailed in 5(b) of Part I of Annexure I.
5. The Chief Postmaster General, Tamilnadu Circle, reserves the right to cancel the Tender at any time/stage or relax/amend/withdraw any of the terms and conditions contained in the Tender documents without assigning any reason thereof. Any enquiry, after uploading of the bid shall not be entertained. In case of withdrawal of bid, the EMD will stand forfeited.
6. The terms and conditions of the tender are enclosed (PDF format) and the price (Commercial bid) at BOQ format.
7. Complete tender documents may be downloaded from the Central Public Procurement Portal (<http://eprocure.gov.in>) and the website of the Department of Posts (www.indiapost.gov.in). Information on any issue of corrigendum related to this tender will also be available in e-procurement platform as also in the website of Department.
8. Offline bids will not be entertained and bids submitted through online in e- procurement platform one are only accepted.
9. The pre-bid meeting will be conducted for bidders for brief about the uploading of documents /bid in the e-portal on the date, time and venue as mentioned in Para 2 above.


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