

**Government of India**  
**Ministry of Communications & Information Technology**  
**Department of Posts**  
**Office of the Chief Postmaster General Uttarakhand Circle, Dehradun-248001**

**Notification**

No. Rectt./Sports Recruitment Guidelines / 2017

Dated 5-01-2017

Notification for appointment of meritorious sports persons in the Department of Posts in Postal Assistant Cadre.

Applications are invited from the eligible meritorious sports persons in the following disciplines for appointment as Postal Assistant (Group 'C', Non-gazetted cadre) in the Pay Matrix Level (IV) Rs. 25500 (Pre revised Pay Band Rs 5200-20200 with Grade Pay Rs.2400/-) plus other admissible allowances against sports quota vacancies for the year 2017-18 :-

S.N.	Division	Cadre	No. of vacancies	Sport to which vacancies earmarked
1	Almora	Postal Assistant	01	Volley Ball
2	Pithoragarh	Postal Assistant	01	Volley Ball

II. Terms & Instructions to be observed :-

1. **Age Limit :-** Between 18 to 27 years as on 01.04.2017 (Last date fixed for receipt of applications) with relaxation of upper age limit up to 5 years for OC, 10 years for SC/ST and 8 years for OBC candidates.

This concession will be available only to those sportspersons who satisfy all other eligibility conditions relating to educational qualifications etc. and furnish a certificate in the form and from an authority prescribed in the instructions ibid.

2. **Educational and Other Qualifications required :-**

- i. Pass in 10+2 class or equivalent examination of a recognized University or Board of a School Education or Board of Secondary Education with English as a compulsory subject (excluding vocational streams)
- ii. The candidate should have knowledge of local language (i.e. Hindi) of the HP state and should have studied Hindi as a subject at least upto Matriculation level.
- iii. Candidates with higher qualifications are not entitled for any weight-age in the process.
- iv. Candidates who have passed Vocational course or job oriented course only, are not eligible.
- v. Candidate must have computer application/typing and Data Entry knowledge upto the required standard, i.e. 30/25 words speed per minute in English/Hindi.

3. **Sports Eligibilities :-**

- (a) Appointments under these orders can be made of sportspersons considered meritorious with reference to the following criteria :-
  - i. Sportsmen who have represented a State or the Country in the National or International competition in game/sport mentioned above.

- ii. Sportsmen who have represented their University in the Inter-University Tournaments conducted by the Inter-University Sports Boards in the sport/game mentioned above.
  - iii. Sportsmen who have represented the State School Teams in the National Sports/games for schools conducted by the All India School Games Federation in the sport/game mentioned above.
  - iv. Sportsmen who have been awarded National awards in Physical Efficiency under the National Physical Efficiency Drive.
- (b) No such appointments can be made unless the candidate is, in all respects, eligible for appointment to the post applied for, and in particular, with regard to age, educational or experience qualifications prescribed under the Recruitment Rules applicable to the post, except to the extent to which relaxations thereof have been permitted in respect of class/category of persons to which the applicant belongs.
- (c) **Order of Preference :-**
- (a) Candidates who have represented the country in an International Competition with the Clearance of the Department of Youth Affairs & Sports.
  - (b) Candidates who have represented a State/UT in the Senior or Junior Level National Championships organized by the National Sports Federations recognized by the Indian Olympics Association and have won medals or positions upto 3<sup>rd</sup> place. Between the candidates participating in Senior and Junior National Championships/games, the candidates having participated and won medal in Senior Championship should be given preference.
  - (c) Candidates who have represented a University in an Inter-University competition conducted by Association of Indian Universities/Inter University Sports Board and have won medals or positions up to 3<sup>rd</sup> place in finals.
  - (d) Candidates who have represented the State Schools in the National Sports/Games for Schools conducted by the All India School Games Federation and have won medals or position up to 3<sup>rd</sup> place.
  - (e) Candidates who have been awarded National Award in Physical Efficiency under National Physical Efficiency Drive.
  - (f) Candidates who represented a State/Union Territory/University/State School Teams at the level mentioned in categories (b) to (d) but could not win a medal or position, in the same order of preference.

Note 1 : In the event of tie those who have secured higher position or won more than one medal may be given the preference, or as per the prevailing rules.

Note 2 : Participation in individual and team event/item may be given the same preference.

Note 3 : No preference may be given for winning more than one medal/position.

Note 4 : In case of any doubt about the status of a tournament, the matter will be decided by the Department of Personnel & Training in consultation with Department of Sports and Youth Affairs.

Note 5 : Decision of Competent Authority will be binding on all.

4. List of authorities competent to award certificates on eligibility for recruitment of sports persons :-

S.No	Competition	Authority awarding Certificate	Form No., in which certificate is to be awarded (attached)
1	International competition	Secretary of the National Federation of the Game concerned	1
2	National competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned	2
3	Inter-University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned	3
4	National/Sports/ Games for Schools	Director or Additional/Joint or Deputy director in overall charge of sports/games for schools in the Directorate of Public Instructions/Education of the State	4
5	Physical Efficiency Drive	Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare Government of India	5

5. **Probation/Training** : Selected candidates will be appointed and they will remain on probation, and they will have to undergo training etc. as per rules.

6. Last date for receipt of application will be 18.02.2019

7. **Disqualification** :-

(a) No person – who has entered into or contracted a marriage with a person having spouse living, or ;

(b) No person – who has a spouse living has entered into or contracted a marriage with any person shall be eligible for appointment to service. Provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person applicable to such person and to the other marriage and there are other grounds for doing so, exempt any person from the operation of this Rule.

(c) If it is proved at any stage that the candidate has forwarded incorrect or false information in this regard.

8. **Mode of Selection** :-

The selection of the candidates will be made strictly on the required educational & sports qualification and subject to fulfillment of other prescribed conditions & instructions as contained in Paras 3 & 4 above, as well as directions of the Competent Authority whose decision will be final.

9. **Application processing and process finalization fees** :-

S.no	Candidate category	Application processing fee	Recruitment process finalization fee	Total fee	Mode of Payment/Remarks
1	Un-reserved (OC) & OBC candidates	Rs.100/-	Rs.300/-	Rs.400/-	To deposit in UCR in any Post Office of <del>UK</del> Circle and candidates of outside UK Circle should attach IPOs
2	SC/ST/Woman	Rs.100/-	Exempted	Rs.100/-	---do---

**Note :- (i)** Application with lesser amount, or without any amount will be rejected straightway.

**(ii)** Fees once deposited will not be refunded in any circumstances.

**(iii)** Fees may be deposited in UCR in any Post Office in UK Circle and receipt thereof in original be pasted on the application form at provided place. In case of candidates residing outside UK Circle, they have to enclose IPOs of the Fees value in favour of CPMG, UK Circle, Dehradun-248001

#### 10. SPECIAL INSTRUCTIONS TO THE APPLICANTS :-

- (a) Applicants are requested to download the "Application Form" along with other Formats from our website i.e. [www.indiapost.gov.in](http://www.indiapost.gov.in) and to fill up the same completely (Annexure A).
- (b) Original Certificate should not be submitted. Only attested Xerox/Photocopies should be sent.
- (c) All the required documents and certificates should be sent alongwith the application. The documents/marks lists/certificates submitted at a later dated will not be entertained.
- (d) Community certificate for SC/ST & OBC in the prescribed form from the competent authorities, as in Form – 6 and Form – 7 respectively are to be submitted. Certificates submitted in any other form or from authorities not competent to issue the same will be ignored.
- (e) The applications should be sent through Speed Post/Registered Post only. Those sent through other means and given by hand will not be accepted.
- (f) Applications wrongly addressed or received after due date are liable to be rejected, whatever may be the reason for delay. Applications without required certificates and incomplete applications are liable to be rejected. No intimation will be sent in this regard.
- (g) Incomplete filled in or unsigned applications, or applications without photographs or late applications will be rejected.
- (h) The selected candidates are required to undergo the essential/required activities, and induction training at any one of the PTC or any other place as directed by the competent authority.
- (i) The selected candidates are liable to serve anywhere in the Circle and in Army Postal Service in India or abroad as and when required at the sole direction of the appointing authority.
- (j) Once appointed, request for transfer will not be entertained for 5 years.
- (k) No travelling allowances or expenses will be paid or arrangements made and the candidates have to bear their own cost arrangements in this regard.
- (l) Selection of the candidates to various posts will be in accordance with the relevant recruitment rules and administrative instructions issued by the department of posts from time to time.



- (m) The Department reserve to right either to revise the number of vacancies or to cancel the recruitment, if so warranted and the department will not be liable to return the fee once deposited, or pay any compensation on the applicant's applications.
  - (n) Before submitting his/her application, the candidate must carefully read the eligibility conditions and satisfy himself that he/she fulfills all the eligibility conditions for the post for which he/she has applied.
  - (o) Candidate may mention his preferential option in respect of units of vacancies; which will be allowed according to merit if selected. In absence of any option, or vacancy or vacancy in the opted unit, the CPMG reserves the right to post selected candidates to any of the unit mentioned above.
  - (p) Candidate applying for more than one Game/Event shall submit/separate application with complete documents for each Game/Event; otherwise combined application will be ignored.
  - (q) The candidate should give an undertaking that he will serve the department for a minimum period of three years, if selected; in the proforma enclosed as "Annexure 'B'".
11. The application to be superscribed as "APPLICATIONS FOR THE POST OF POSTAL ASSISTANT IN UTTARKHAND CIRCLE UNDER SPORTS QUOTA" in the form Annexure A attached to this Notification, completed in all respects and may be sent at following address by speed post/registered post only :-

**"The Chief Postmaster General  
Uttarakhand Circle,  
Dehradun -248001"**

**12. INSTRUCTIONS RELATING TO SUBMISSION OF APPLICATIONS**

- i. Write the required information in English or Hindi only.
- ii. One envelope should contain application of one candidate and for one discipline only, alongwith its required enclosures.
- iii. The envelope containing the application must be super-scribed in bold letters as "APPLICATION FOR RECRUITMENT OF POSTAL ASSISTANT (Post and Unit for which applied.)"
- iv. An application will be rejected at any stage or recruitment process for not having been submitted in the official format/ having incomplete information/wrong information/mis-representation of facts/unsigned/without photo-graphs/not accompanied by attested copies of required certificates.

**NOTE :- Only certificates issued by the competent authorities, for example, the universities/concerned boards etc. would be accepted as proof for having possessed the minimum educational qualification or date of birth, or having required sports standard etc. Only those certificates issued by the competent authorities and in the prescribed form would be considered.**

**13. Details of Enclosures :-**

Photocopies of certificates and documents issued by the Competent Authority duly attested by a gazetted officer to be sent along with the application.

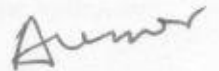
- i. All marks list of Educational qualifications.
- ii. Certificates issued by the Competent Authority in respect of sports qualifications/achievements.
- iii. Proof of date of birth (Matric certificate)
- iv. Caste/community certificate from SC/ST/OBC candidates in prescribed format (See Form 6&7).

- v. Two latest identical passport size photographs (One duly pasted on application and the other sent loose with name and address written on the reverse.)
- vi. Duly filled in Application Form completely itself with signed Undertaking (Form Annexure A & B enclosed).
- vii. Applicant has to enclose a self addressed (envelope duly affixing postage stamp of Rs.45/- thereon).
- viii. UCR receipt in original, or IPOs of required fees value.

**14. CHECK LIST :** Before submission of application the following points especially may be re-checked carefully and the corresponding columns are filled in correctly –

- a) Check whether you have firmly pasted your passport size photograph in the prescribed place on the application form (duly attested from a gazette officer) and one more photograph attached with your application.
- b) Check your eligibility criteria carefully.
- c) Check whether you have filled in all the columns of the application form correctly and no column has been left blank.
- d) Check whether you have filled in your COMMUNITY/CATEGORY STATUS correctly in the relevant column.
- e) Check whether Application form and Undertaking Form have been signed in properly.
- f) Be sure that copies of all certificates (i.e. education, type/computer knowledge, sports-discipline, community etc) duly issued by the Competent Authority and duly attested by Gazetted Officer have been enclosed.
- g) Check fee paid receipt pasted in the space provided in the application.
- h) Self addressed envelope with Postage Rs.45/- enclosed.

**15. This Notification has the approval of the Competent Authority.**



Assistant Director (Rectt.)  
O/o Chief Postmaster General,  
Uttarakhand Circle, Dehradun -248001

APPLICATION FORM FOR FILLING OF SPORTS VACANCIES FOR THE YEAR 2017-18 FOR THE POST  
OF POSTAL ASSISTANT IN DEPARTMENT OF POSTS

Photo



1. Name of applicant (IN BLOCK LETTERS) : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Occupation : \_\_\_\_\_
5. Category (OC/SC/ST/OBC) : \_\_\_\_\_
6. Education qualification : \_\_\_\_\_
7. Preference of divisions (as given in the notification issued on )- Name of Dn in order of preference. : \_\_\_\_\_
8. Remark ,if any \_\_\_\_\_

Declaration

I, \_\_\_\_\_ hereby declare that the particulars furnished above by me are correct. If, the information / documents submitted by myself are found incorrect, then the Department will have the complete right to terminate my candidature.

Date :

Signature of candidate

Note :- Attachment of photocopies of educational qualification certificates and sports certificates is mandatory.