



# User Manual

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FOR

**Using Online GDS Engagement Portal**

in

**Advanced Postal  
Technology (APT)**

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# ABBREVIATIONS

SL NO.	ABBREVIATION	FULL FORM
1.	IT	Information Technology
2	APT	Advance Postal Technology
3	GDS	Gramin Dak sevak
4	BO	Branch Office
5	GDS	Grameen Dak Sewak
6	BPM	Branch post Master
7	ABPM	Assistant Branch Post Master
8	TRCA	Time-Related Continuity Allowance
9	RMS	RAILWAY MAIL SERVICES
10	SC/ST	Schedule Caste/ Schedule Tribe
11	OBC	Other Backward Community
12	EWS	Economically Weaker Section
13	PwBD	Person with Benchmark Disability
14	NPS	New Pension Scheme
15	LV	Low Vision
16	OA	One Arm
17	HH	Hard of Hearing
18	OL	One Leg
19	CGPA	Cumulative Grade Point Average
20	IPPB	India Post Payments Bank



### **User Manual:**

User Manual Version 1.1 Dated 01.02.2026

### **INTRODUCTION:**

This User Manual offers detailed instructions for candidates on how to use the India Post GDS Online Engagement Portal for submitting applications for Gramin Dak Sevak (GDS) posts. It covers the end-to-end application process, including registration, filling and submitting the application form, and payment wherever applicable.

### **DISCLAIMER:**

The procedures and information provided in this User Manual are intended solely to guide users in effectively using the GDS Online Engagement Portal. In case of any doubt or clarification regarding eligibility, conditions, or rules, candidates are advised to refer to the notification for Gramin Dak Sevak (GDS) Online Engagement Schedule issued time to time.



## Home Page For GDS Online Engagement Portal

Candidates can visit the GDS Online Engagement Portal using the URL <https://indiapost.gov.in/gdsonlineengagement>. On the Home Page, candidates can view notification, circle-wise and division-wise details of vacant posts, annexures, and Helpdesk information.

भारत सरकार  
GOVERNMENT OF INDIA

भारत सरकार  
कर्म-कर्म-कर्म  
India Post  
Bala Seva-Dan Seva

**GDS Online Engagement**

एक कदम स्वच्छता की ओर

**Digital India**  
Power To Empower

Login / Register

MAIN MENU

- Notification
- Vacant Posts
- Annexures
- Helpdesk

NEW NOTIFICATION

### GDS Online Engagement Notification 2026

Important Dates

USER REGISTRATION	APPLICATION SUBMISSION	EDIT/CORRECTION WINDOW
Start Date: 31 Jan 2026	Start Date: 02 Feb 2026	Start Date: 18 Feb 2026
End Date: 14 Feb 2026	End Date: 16 Feb 2026	End Date: 19 Feb 2026

[Click Here to Register/Apply →](#)

Notification Number: Notification No : 17-37/2025-GDS (Pt.1)



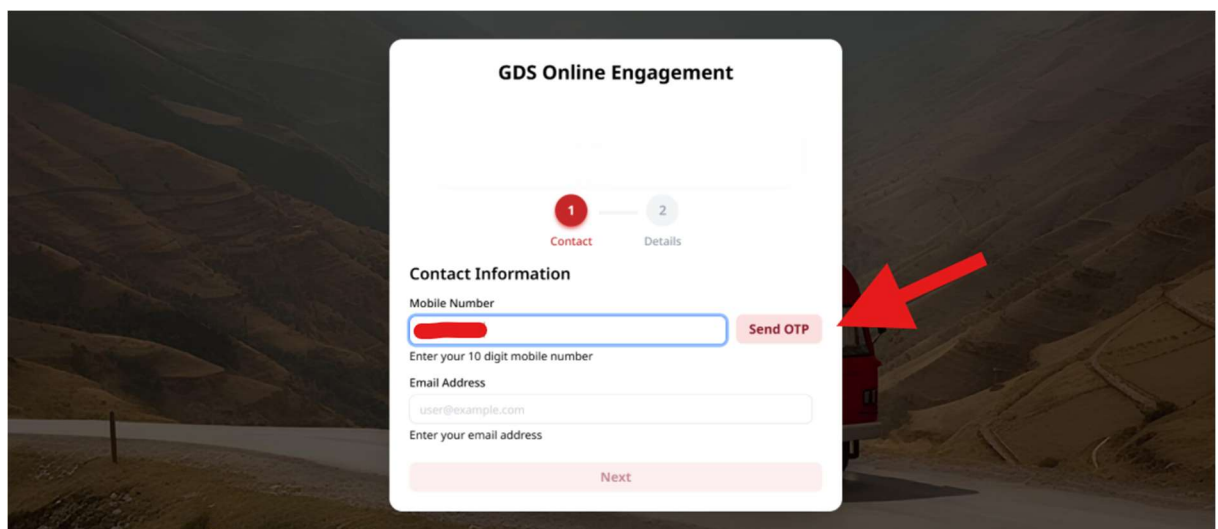
## Candidate Registration Process for GDS Online Engagement Portal.

1. An eligible candidate can start the **registration process** for the GDS Online Engagement Portal clicking on the **Login/Register** link in the URL <https://indiapost.gov.in/gdsonlineengagement>.

In the next screen candidate has to click on the '**New Candidate Registration**' button.



2. Candidate has to enter **mobile number and** click on the '**Send OTP**' button.





3. Enter the **OTP** received on entered **mobile and** click on '**Verify OTP**'.
4. Candidate has to enter email ID **and** click on the '**Send OTP**' button.

**GDS Online Engagement**

1 Contact 2 Details

**Contact Information**

Mobile Number  
9440000000 Send OTP  
Enter your 10 digit mobile number

Email Address  
test@gmail.com Send OTP  
Enter your email address

Next

5. Enter the **OTP** received on entered **email and** click on '**Verify OTP**'

**GDS Online Engagement**

1 Contact 2 Details

**Contact Information**

Mobile Number  
[Redacted] ✓  
Mobile Number verified successfully

Email Address  
[Redacted]@gmail.com Resend in 34s  
Enter your email address

1 2 3 4 5 6 Verify OTP

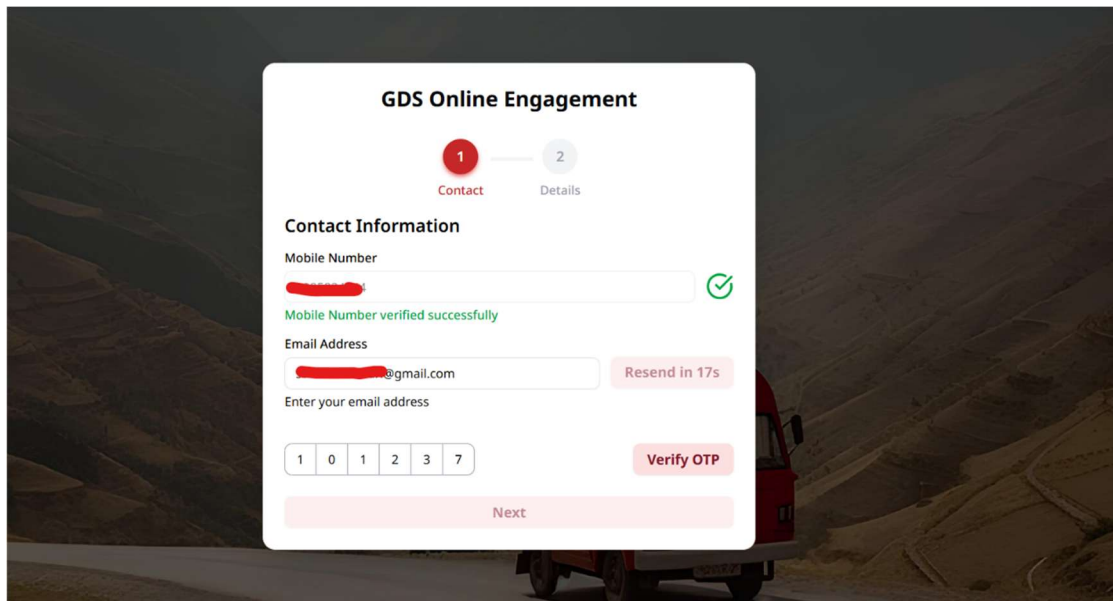
Next

**Note:** 1) Provide valid and active contact details for all future communication. The mobile number and email ID once submitted cannot be changed during the entire GDS online Engagement process.

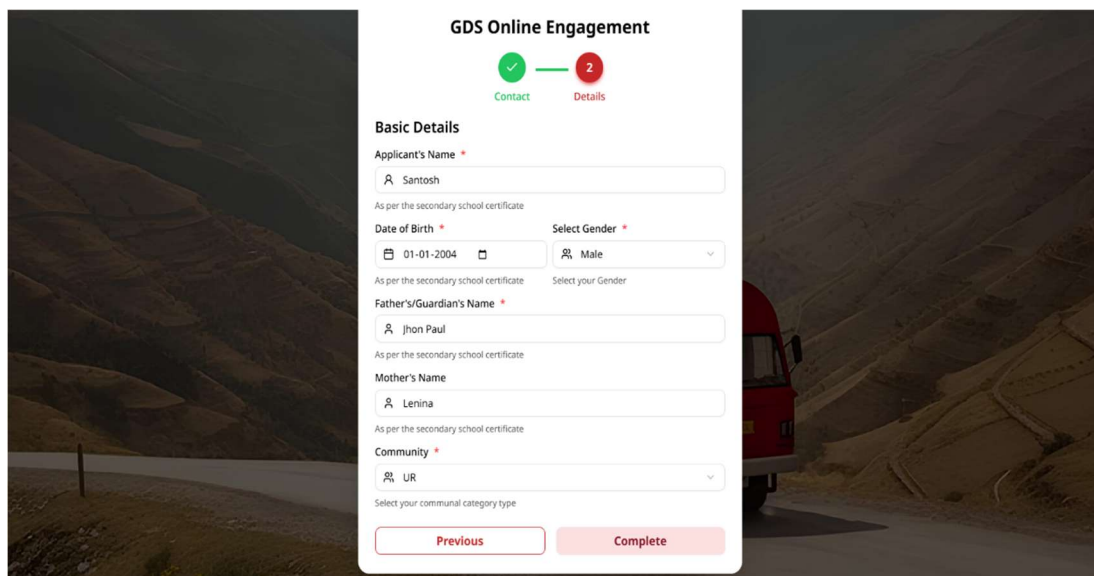
2) Once the OTP is triggered, Resend OTP button will be enabled after 60 Seconds only.



6. "After successful verification of your **mobile number** and **email ID**, click on the '**Next**' button."



7. Candidate has to enter all the basic details, i.e., Applicant's **Name**, **Date of Birth**, **Gender**, **Father's/Guardian's name**, **Mother's name**, **Community**, and click on the '**Complete**' button."

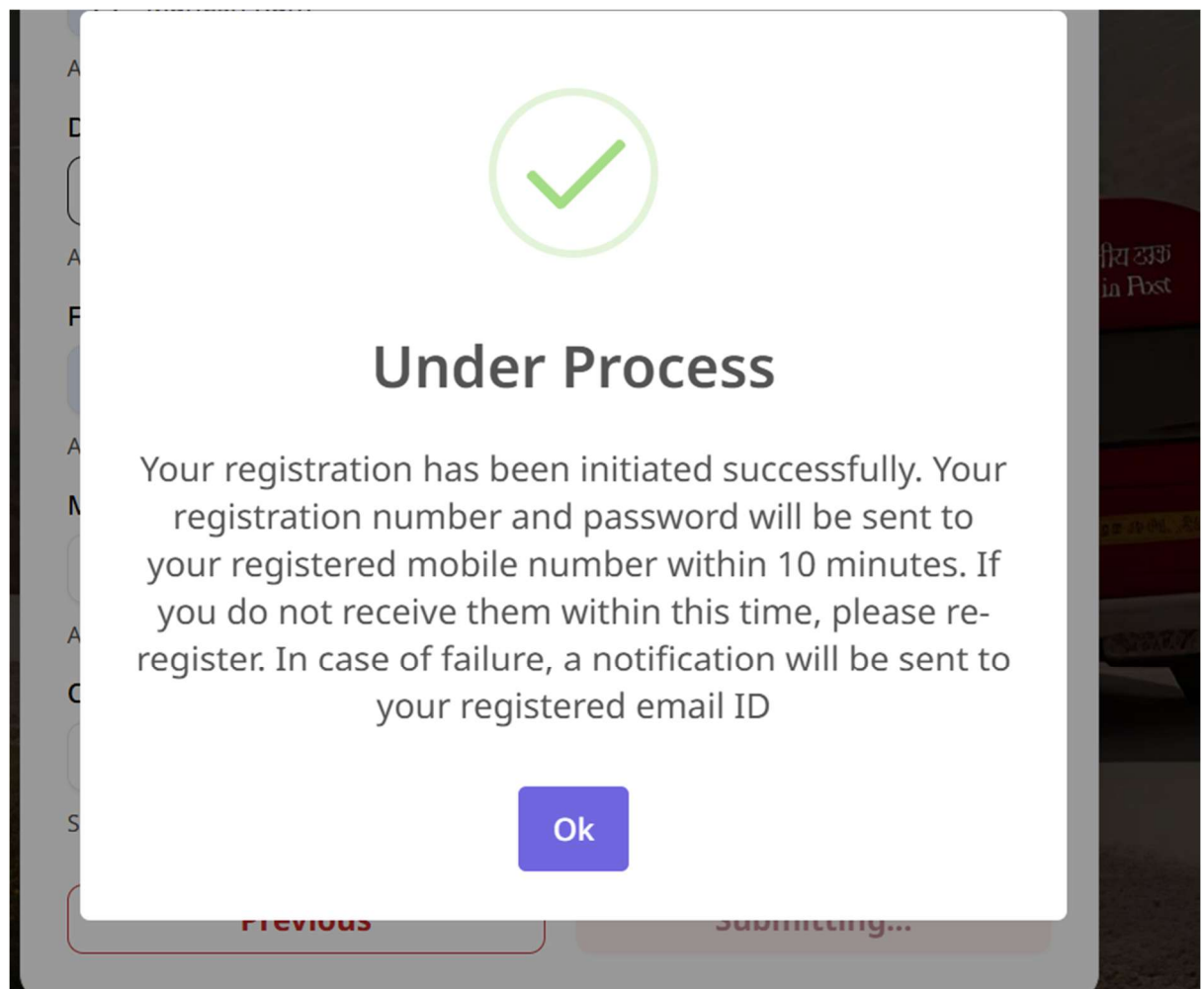


**Note:** The Details like Name, Father/Gurdian Name, Mother Name, Date of Birth etc has to entered as per the Matriculation (Class X/SSC) certificate.

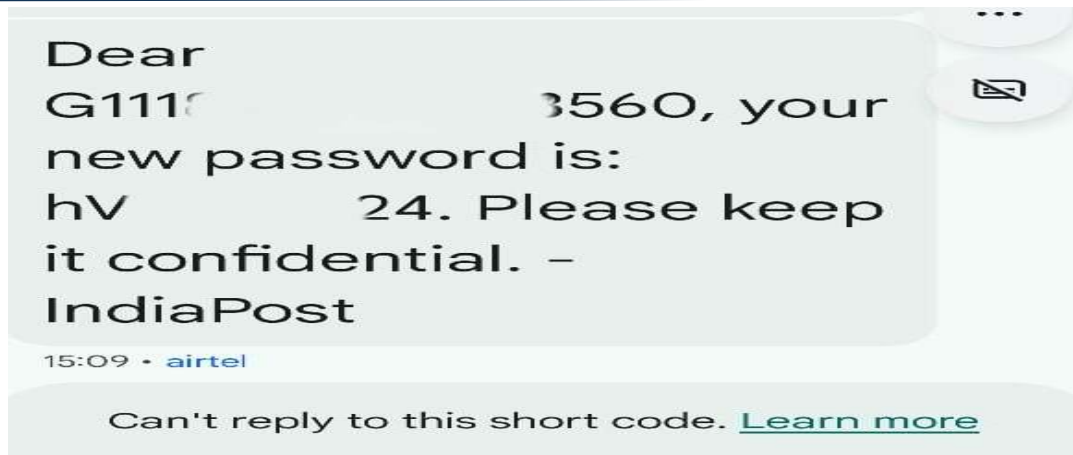


**8. After clicking on Complete, the registration process will be initiated.**

A confirmation message will be displayed on the screen indicating that the registration is under process.



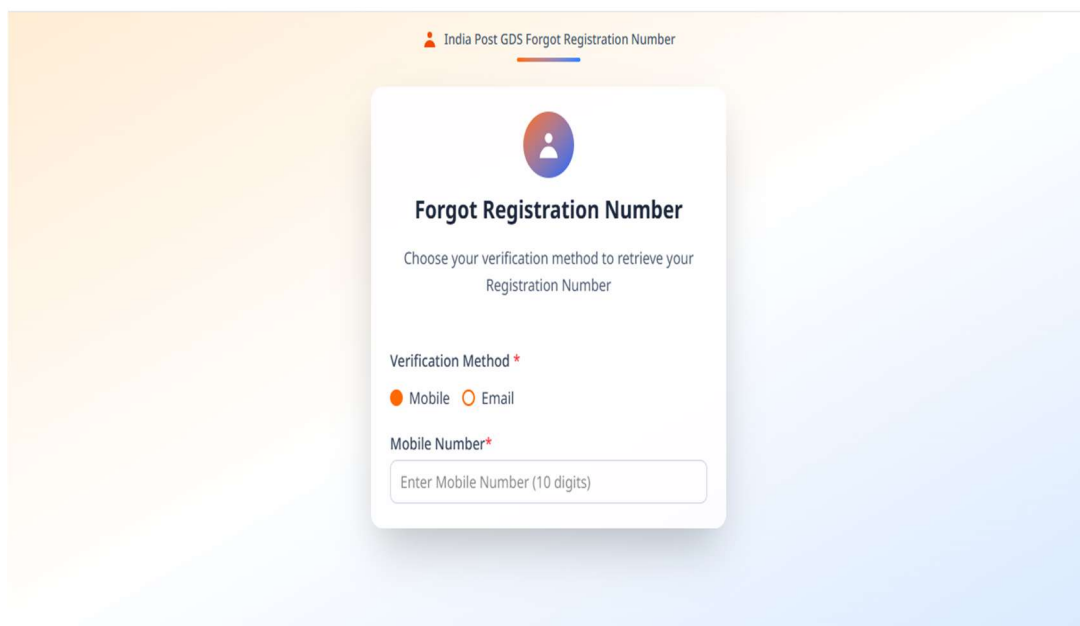
The **registration number and password will be sent to the applicant's registered mobile number within 10 minutes** upon successful completion of the registration.



- If the registration **fails**, a failure notification will be sent to the applicant's **registered email ID** within the same time.
- If the registration **succeeds**, the applicant will receive a **success notification via SMS and email**.
- If the applicant **does not receive any success or failure notification within 10 minutes**, they may proceed to **re-register**.

**9.** Candidate Can Login to portal using the Registration Number and password sent to the mobile Number.

**10.** If candidates forgot Registration, he can click **Forgot Registration**. It will the show the screen as follows:





11. Candidate has to enter mobile number or email which is used during registration for getting the registration number. After entering mobile/email, candidate has to click on “Send OTP” button. The OTP received on registered mobile number/ email has to be entered and “Verify OTP and Get User ID” has to be clicked.

**Forgot Registration Number**

Choose your verification method to retrieve your Registration Number

Verification Method \*

Mobile  Email

Mobile Number\*

987654321044

Enter OTP \*

165669

Verify OTP & Get User ID

12. The Registration number will be sent to Registered Mobile number.

India Post GDS Forgot Registration Number

**Forgot Registration Number**

Choose your verification method to retrieve your Registration Number

Verification Method \*

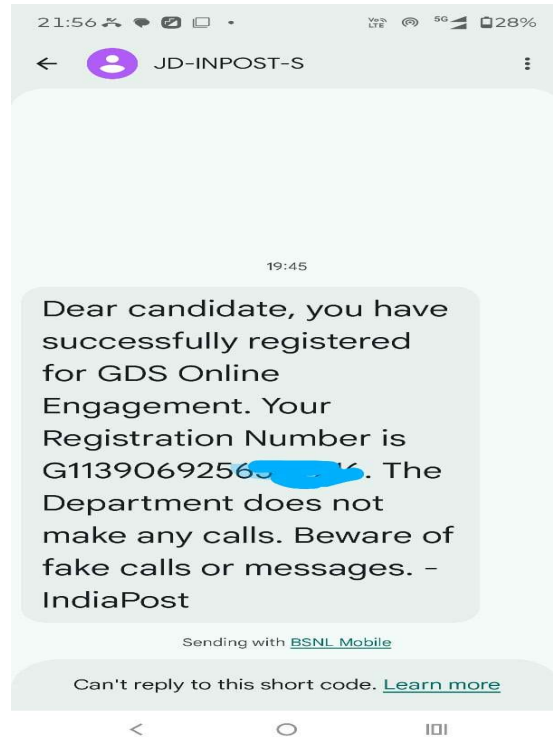
Mobile  Email

Mobile Number\*

Enter Mobile Number (10 digits)

Registration number sent to mobile number \*\*\*\*\*1982

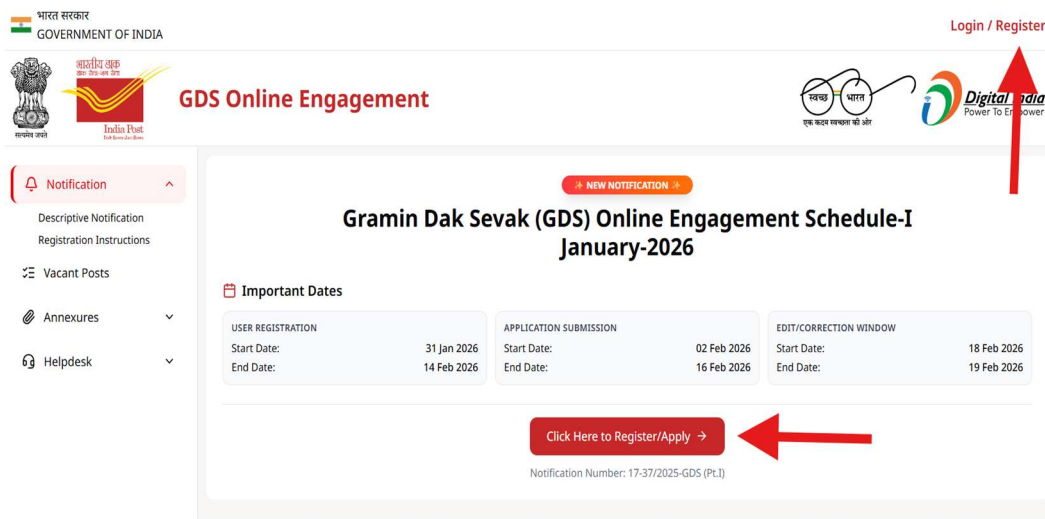
13. Use the Registration Number received on your Registered mobile number for future references.



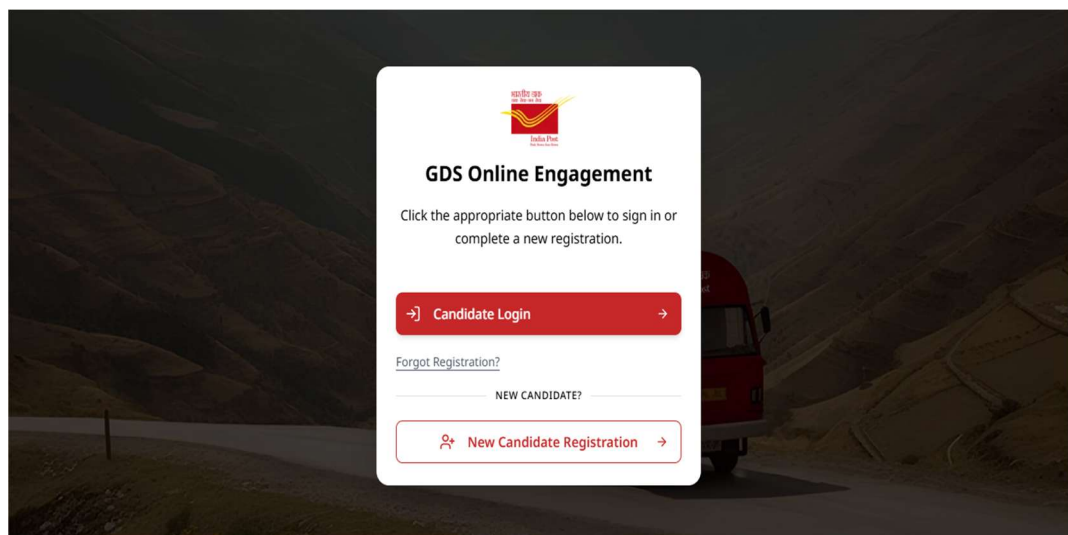


## Candidate Application Submission Process

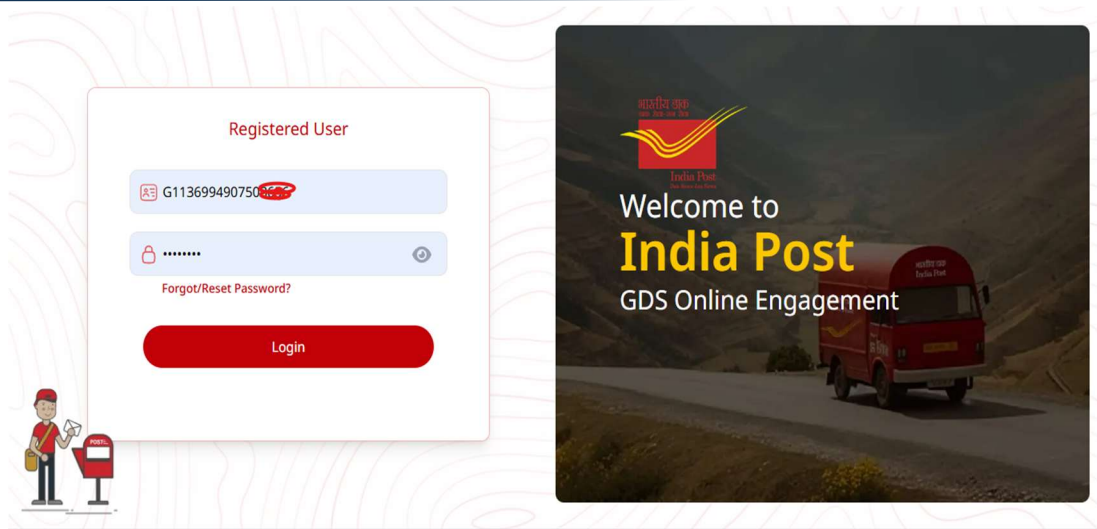
1. Once Registration is completed, if the application submission window is live, candidate can proceed for submitting the application for GDS Engagement.
2. In the home page candidate has to click on “Login/Register” or click here to “Register/Apply” for Login.



3. In the next screen, candidate has to click on “Candidate Login” button.



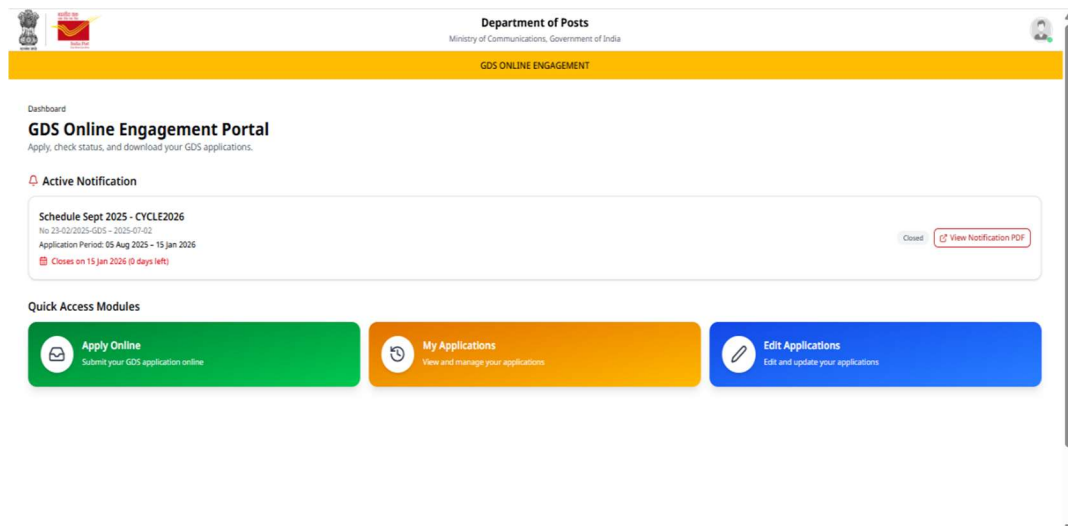
4. In the next screen Candidate has to Enter **Registration ID** and **Password** (received on mobile) and click on **Login**



- 5. After login, candidate has to enter the OTP received on the registered mobile number and click on “Verify & Login” button

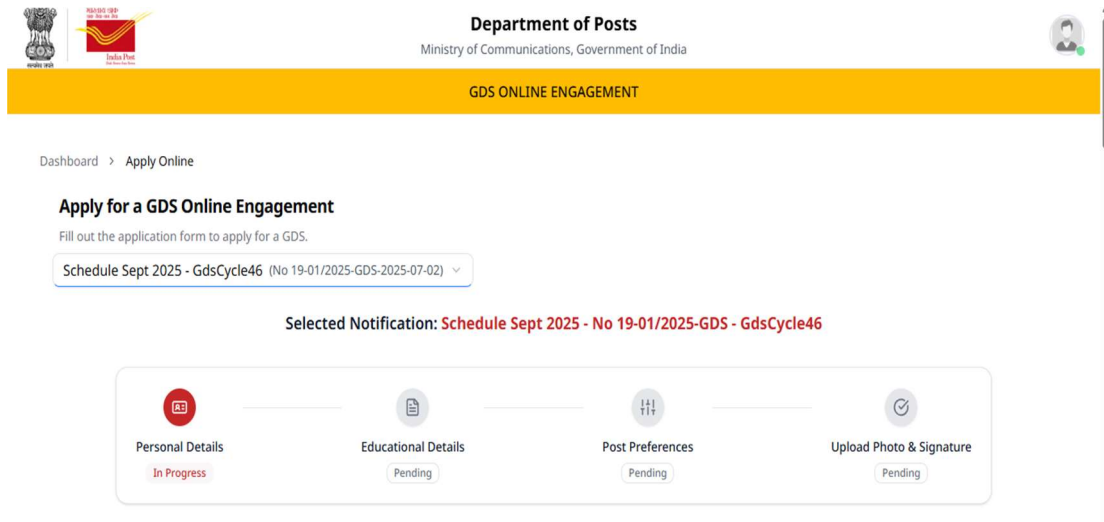


- 6. After login, candidate has to click the **Apply Online** card to begin application submission





7. Select the **Active cycle/schedule** candidates want to apply for from the dropdown. The Cycle/Schedule will be shown in the drop down only if the application submission window is active



8. After selecting the cycle/schedule, the details entered during registration will be auto-populated under **Basic Details** section. Candidate has to ensure the details are correct.

If any details to be updated, candidate can click “**Click here to update the registration details.**” Link or else can proceed for filling up other details.

## Basic Details

<b>Name</b> ⓘ <input type="text" value="Kumar"/> Enter your full name as per SSC Certificate	<b>Father/Guardian Name</b> ⓘ <input type="text" value="yana"/> Enter your father/guardian full name as per SSC Certificate
<b>Mother's Name</b> <input type="text" value="V N"/> Enter your mother's full name	<b>Date of Birth</b> ⓘ <input type="text" value="April 21st, 1990"/> Enter your date of birth
<b>Gender</b> ⓘ <input type="text" value="Male"/> Select your gender	<b>Mobile Number</b> ⓘ <input type="text" value="82"/> Enter your 10 digit mobile number
<b>Email</b> ⓘ <input type="text" value="sa@gmail.com"/> Enter your email address	<b>Category Type</b> ⓘ <input type="text" value="UR"/> Select your communal category type

[Click here to update the registration details](#)



9. After clicking on link, a pop up will displayed showing the details entered during the registration. Candidate can edit the fields which are required and click on **Save Changes**.

Department of Posts

### Update Profile

Edit and save your registration details

Full Name	Father/Guardian Name
<input type="text" value="Testuser1"/>	<input type="text" value="TestFather 1"/>
Date of Birth	Gender
<input type="text" value="01/01/1990"/>	<input type="text" value="Male"/>
Category	Email Address
<input type="text" value="SC"/>	<input type="text" value="test017cw0jdu@example.com"/>
Mobile Number	
<input type="text" value="3077011321"/>	

10. Candidate has to enter the other details and employment details using the dropdown options.

### Notes:

- a. If you belong to PwBD category, select **Yes** from the dropdown, then choose PwBD category and sub-category (refer to notification for options).
- b. If employed, select **Yes** for employment details and fill in NOC Available (No Objection Certificate) field accordingly.

### Other Details

Marital Status	PwBD
<input type="text" value="Single"/>	<input type="text" value="Yes"/>
Select your marital status	Select your PwBD
PwBD Category	PwBD Sub-Category
<input type="text" value="Select your PwBD category"/>	<input type="text" value="Select your PwBD sub-category"/>
Select your PwBD category	Select your PwBD sub-category

### Employment Details

Employment Status	NOC Available
<input type="text" value="Yes"/>	<input type="text" value="No"/>
Select your employment status	Select your NOC availability



11. Candidate has to fill the present and permanent address details. If permanent address is the same as present address, tick **Same as present** to auto-fill it. After completing all details, click on **Save and Next**.

The screenshot shows the 'Address Details' form in the GDS ONLINE ENGAGEMENT portal. The form is titled 'Address Details' and is part of the 'Department of Posts, Ministry of Communications, Government of India'. It is divided into two main sections: 'Present Address' and 'Permanent Address'. The 'Present Address' section has a 'Same as Present' checkbox checked. The 'Permanent Address' section has a 'Same as Present' checkbox checked. The form includes fields for Address, Pincode, City, State, and District. The 'Address' field contains 'no 1 1st cross 2nd main bengaluru'. The 'Pincode' field contains '560090'. The 'City' field contains 'BANGALORE NORTH'. The 'State' field contains 'Karnataka'. The 'District' field contains 'BENGALURU RURAL'. There are 'Previous' and 'Save & Next' buttons at the bottom of the form.

12. After clicking on **Save and Next**, application will be moved to next Stage. In this stage, candidate has to select the SSC studied circle, Year of Passing, Board in which the candidate has studied SSC and enter the SSC Memo No.

**Note:**

- Click the "Click here to Know your circle" hyperlink to identify your SSC studied circle as per the state in which candidate studied SSC.
- Enter data exactly as it appears on SSC certificate—No deviations allowed, or the application will be rejected.
- Candidate can enter SSC Hall Ticket Number/ Roll number/ Memo Number/Certificate Number/Registration Number in the field SSC Memo Number.

The screenshot shows the 'Educational Details' form in the GDS ONLINE ENGAGEMENT portal. The form is titled 'Educational Details' and is part of the 'Department of Posts, Ministry of Communications, Government of India'. It includes a progress bar with four stages: Personal Details (Completed), Educational Details (In Progress), Post Preferences (Pending), and Upload Photo & Signature (Pending). The 'Educational Details Form' section includes fields for 'Select SSC studied Circle' (Karnataka Circle), 'Year of Passing' (2023), 'Select the Board' (Karnataka Secondary Education Examination Board(2014 - 2024)(2014-2024)), and 'SSC Memo Number' (2352344). There is a 'Click here to Know Your Circle' hyperlink next to the 'Select SSC studied Circle' field. Below the 'SSC Memo Number' field, there is a note: 'Enter any one of the following: SSC Memo Number, SSC Certificate Number, Roll Number, Registration Number or Hall Ticket Number.'



13. Based on the **Board** and **Year** selected by the candidate, the relevant **subjects** will be displayed on the screen.

The candidate must enter the **marks / grades / points / percentage** obtained for **all the listed subjects**, strictly as recorded in the **SSC (Class X) Certificate**.

- If a **subject dropdown** is provided, the candidate should select the subject studied and enter the corresponding marks/grades/points/percentage.
- After entering the subject-wise details, the candidate may enter **CGPA** in the **CGPA Score** field **only if the Board has awarded CGPA**.
- If CGPA is **not mentioned** in the SSC certificate, the CGPA field may be **left blank**

**Note: Candidates may refer to para 8 of the Notification for details guidelines regarding entry of marks/grades/points etc**

Enter Marks Obtained for each Subject  
for the selected board: Goa Board of Secondary and Higher Secondary Education (From 2012 onwards)(With Prevocational)

Sl. No.	Subjects	Obtained Marks
1	First Language Marathi	55 /100
2	Second Language Arabic Composite	55 /100
3	Mathematics	55 /100
4	Third Language English	55 /100
5	Bakery	55 /100
6	Science	55 /100

CGPA Score (if applicable)  
6

Note: If CGPA is not allotted by your board, leave it blank

Have you studied any additional language(s) other than the ones mentioned above?  
(This may be from the same board in another year/exam or from a different board.)  
No

14. If the candidate has studied additional languages from the same board in another year or other board in the different year candidate can select as “Yes”, in the field “Have you Studied any additional languages other the ones mentioned above?”

Then candidate has to select the Circle in which additional languages studied, Year of passing, Board. The Languages offered by that board will be displayed, candidate has to select language/additional languages studied and proceed for next stage by clicking on “Save and Next”.



## User Manual for Using Online GDS Engagement Portal



Have you studied any additional language(s) other than the ones mentioned above?  
(This may be from the same board in another year/exam or from a different board.) Yes

Select Addl Lang studied Circle [Click here to Know Your Circle](#) Gujarat Circle

Select the circle where studied addl language

Select the Board Gujarat Secondary and Higher Secondary Education Board (2011 to 2025) Optional subjects wit

Select the board where studied additional language

Year of Passing 2023

Select the year of passing in additional language

Select the Additional Languages Studied Gujarati

Note: Only unselected additional language subjects are shown here.

[Previous](#) [Edit](#) [Save & Next](#)

Upon clicking **Save and Next** your educational details will be saved.

15. In the next stage, candidate has to Select the **Circle** they want to apply.

**Note:** Based on the languages studied by the candidate, the eligible circles will be displayed. Please refer to Annexure III in the notification.

16. After selecting the candidate, the Division in which vacant posts are there will be displayed in the “Select Division” drop down. One selecting the division, the vacant post under that division will be displayed for exercising the preferences.

**Note:**

1) Candidate is allowed to exercise preferences for only one division.

2) Vacant posts under the division will be reflected based on the candidate category, languages studied, pwd status and gender.

Department of Posts  
Ministry of Communications, Government of India

GDS ONLINE ENGAGEMENT

Schedule Sept 2025 - GdsCycle46 (No 19-01/2025-GDS-2025-01/54)

Selected Notification: Schedule Sept 2025 - No 19-01/2025-GDS - GdsCycle46

Personal Details Completed Educational Details Completed Post Preferences In Progress Upload Photo & Signature Pending

**Post Preferences**  
Set your post preferences

**Post Preferences Form**  
Based on the language you studied, the eligible circles will be displayed.

Select Circle Select Circle  
Select your preference circle from the list

Select Division Select Division  
Select your preference division from the list

[Previous](#) [Edit](#) [Save & Next](#)

17. Candidate can exercise his preferences as per his choice for all posts/some posts by selecting the numbers in the preference dropdown.



## User Manual for Using Online GDS Engagement Portal



Select Circle: Punjab Circle  
Select Division: Chandigarh Division

**Set Post Preferences** Selected: 2/2

Vacant posts will be displayed based on your Gender, Community, Language studied, and PwBD status. Please select your preference order for the available posts (1-2). Leave blank if you do not wish to give a preference.

**Instructions:** Select preference numbers from 1 to 2. Each number can only be used once. Lower numbers indicate higher preference.

Sl. No.	Post Details T1	Designation T1	Level T1	Division	Preference T1
1	Chandigarh BNPL SP Hub-Daksevak-UR Post ID: 30327285, PIN: 160017 Languages: English/Hindi	Daksevak	10000	Chandigarh Division	1
2	Sector 20 Chandigarh SO-Daksevak-UR Post ID: 30325906, PIN: 160020 Languages: English/Hindi	Daksevak	10000	Chandigarh Division	2

Preference Summary:  
#1 Chandigarh BNPL SP Hub-Daksevak-UR #2 Sector 20 Chandigarh SO-Daksevak-UR

Previous Save & Next

18. After selecting your preferences, click **Save and Next** the form will be saved successfully.

Department of Posts  
Ministry of Communications, Government of India

**GDS ONLINE ENGAGEMENT**

17	Gaviopuram Extension S.O-Daksevak-UR - Rs.10000-Kannada Post ID: 30386196	Daksevak	10000	Bengaluru South Division	18
18	Gottigere S.O-Daksevak-UR - Rs.10000-Kannada Post ID: 30081938	Daksevak	10000	Bengaluru South Division	20
19	Jayanagar H.O-Daksevak-UR - Rs.10000-Kannada Post ID: 30081826	Daksevak	10000	Bengaluru South Division	19
20	JP Nagar III Phase S.O-Daksevak-UR - Rs.10000-Kannada Post ID: 30081843	Daksevak	10000	Bengaluru South Division	16

Showing 11 to 20 of 27 results

Preference Summary:  
#1 Bannerghatta S.O Daksevak SC - Rs.10000 Kannada #2 Bannerghatta S.O Daksevak UR - Rs.10000 Kannada #3 Bannerghatta Road S.O Daksevak UR - Rs.10000 Kannada  
#4 Basavanagudi H.O Daksevak UR - Rs.10000 Kannada #5 Bommasandra Industrial Estate S.O Daksevak UR - Rs.10000 Kannada #6 Bommanahalli S.O Bengaluru Daksevak UR - Rs.10000 Kannada  
#8 Begur Daksevak UR - Rs.10000 Kannada #9 Bommasandra Industrial Estate S.O Daksevak SC - Rs.10000 Kannada #9 Carmelam S.O Daksevak UR - Rs.10000 Kannada  
#10 Arjanapura S.O Daksevak UR - Rs.10000 Kannada

Showing 1 to 10 of 20 results

Previous Save & Next

19. Now in the next stage, Upload your **photo** and **signature** following these guidelines:

**Photo:** Minimum 30 KB, maximum 100 KB. Aspect ratio: **5:4 (portrait)**.

**Signature:** Minimum 20 KB, maximum 50 KB. Aspect ratio: **5:2 (landscape)**.



# User Manual for Using Online GDS Engagement Portal



Department of Posts  
Ministry of Communications, Government of India

GDS ONLINE ENGAGEMENT


**Photo & Signature Upload Form**

**Photo**

Choose File danu 1 (2).jpg

danu 1 (2).jpg

Upload a clear photo in JPG format




**Signature**

Choose File WhatsApp Image 2026-01-15 at 14.26.28 (1) (1).jpg

WhatsApp Image 2026-01-15 at 14.26.28 (1) (1).jpg

Upload a clear signature in JPG format



**Declarations**

I hereby declare that:

1. I am able to ride a bicycle / scooter / motorcycle for performing my duties as a GDS BPM / ABPM / Dak Sevak. (Annexure III)
2. I declare that I have not done any duplicate registration with another email or mobile number and I understand that my candidature will be disqualified for all purposes if found as duplicate registration.
3. I hereby undertake that I am computer literate and will be able to use a smartphone / laptop / handheld device supplied by the Department from the first day of engagement.
4. I will have other sources of income besides the TRCA and allowances to be paid by the Government to support livelihood for myself and my family, in the event of my engagement to the post of Gramin Dak Sevak BPM / ABPM / Dak Sevak. (Annexure IV)
5. I am not holding an elective office and I am not engaged in any activity with any outside agency which would be detrimental to the business or interest of the Post Office.
6. I have studied and understood the condition of residence and accommodation as per notification clause 12 and hereby declare that I will abide by and meet the requirements if engaged.
7. I declare that I will submit the required certificates including 10th Marks Memo, Photograph, Identity Proof, Community (SC/ST/OBC) / Disability (PWD A/B/C/D/E) / EWS in the prescribed format at the time of document verification if

I confirm that I have read and agree to the above declarations  
You must accept the declaration to proceed with your application.

20. After reading all declarations, tick the provided checkbox to confirm you have read and agree to the declarations. Then click **Preview Button**.


Department of Posts  
Ministry of Communications, Government of India

GDS ONLINE ENGAGEMENT

Choose File danu 1 (2).jpg

danu 1 (2).jpg


Upload a clear photo in JPG format



Choose File WhatsApp Image 2026-01-15 at 14.26.28 (1) (1).jpg

WhatsApp Image 2026-01-15 at 14.26.28 (1) (1).jpg

Upload a clear signature in JPG format



**Declarations**

I hereby declare that:

1. I am able to ride a bicycle / scooter / motorcycle for performing my duties as a GDS BPM / ABPM / Dak Sevak. (Annexure III)
2. I declare that I have not done any duplicate registration with another email or mobile number and I understand that my candidature will be disqualified for all purposes if found as duplicate registration.
3. I hereby undertake that I am computer literate and will be able to use a smartphone / laptop / handheld device supplied by the Department from the first day of engagement.
4. I will have other sources of income besides the TRCA and allowances to be paid by the Government to support livelihood for myself and my family, in the event of my engagement to the post of Gramin Dak Sevak BPM / ABPM / Dak Sevak. (Annexure IV)
5. I am not holding an elective office and I am not engaged in any activity with any outside agency which would be detrimental to the business or interest of the Post Office.
6. I have studied and understood the condition of residence and accommodation as per notification clause 12 and hereby declare that I will abide by and meet the requirements if engaged.
7. I declare that I will submit the required certificates including 10th Marks Memo, Photograph, Identity Proof, Community (SC/ST/OBC) / Disability (PWD A/B/C/D/E) / EWS in the prescribed format at the time of document verification if

I confirm that I have read and agree to the above declarations  
You must accept the declaration to proceed with your application.

[Previous](#) [Preview](#)

21. An application preview popup will appear. Candidate can verify all details:

If corrections needed, click **Edit Application** and update the entered data.

If all the data is correct, click **Submit Application**.



## Application Preview

Please review all details before final submission

### Personal Details

Full Name Testuser1	Father/Guardian Name TestFather 1	Mother Name Test Mother1
Email Address test017cv0jdu@example.com	Mobile Number 3077011321	Date of Birth 01/01/1990
Gender <input type="radio"/> Male	Marital Status <input type="radio"/> Single	Registration Number G1121535486179840

---

### Category & PWD Information

Reservation Category <input type="radio"/> SC	PWD Status <input checked="" type="radio"/> Yes	PWD Category D
--	--	-------------------

PWD Sub-Category  
Specific learning disability

---

### Employment Information

### Declarations

I hereby declare that:

1. I will have other sources of income besides the TRCA and allowances to be paid by the Government to support livelihood for myself and my family, in the event of my engagement to the post of Gramin Dak Sevak BPM/ABPM/ Dak Sevaks. (Annexure IV)
2. I am not holding an elective office and I am not engaged in any activity with any outside agency which would be detrimental to the business or interest of the Post Office.
3. I have studied and understood the condition of residence and accommodation as per notification clause 12 and I declare that I will abide and meet the requirements if engaged.
4. I will submit the required certificates of 10th Marks Memo, Photograph, Identity Proof, community (SC/ST/OBC) / disability (PWD A/B/C/D/E) / EWS in prescribed format at the time of document verification if engaged.
5. I undertake that I have studied the notification thoroughly and found myself eligible for the post of GDS/ABPM/DakSevak.
6. I undertake that I have not been removed / dismissed / compulsorily retired as Govt. Servant / Gramin Dak Sevak.
7. I hereby declare that the details furnished by me (Age/Address/ Educational qualifications/Computer knowledge/EWS/PWD/Caste etc.) are true. If any detail is found false at any stage, my candidature will be rejected or I will be terminated and legal/criminal action may be initiated.
8. I hereby give my consent for verification of my Secondary Level Examination Marksheet of Class X standard through API Setu.

Edit Application

Submit Application

22. A confirmation popup for application submission will appear. Once candidate click on **Yes Submit**, there will be no provision to edit the application data. Hence candidate has to go through preview and if every thing is correct, candidate has to click on **“Yes Submit”**.



**Declarations**

I hereby declare that:

1. I will have other sources of income besides the TRCA and allowances to be paid by the Government to support livelihood for myself and my family, in the event of my engagement to the post of Gramin Dak Sevak BPM/ABPM/ Dak Sevaks. (Annexure IV)
2. I am not holding an elective office and I am not engaged in any activity with any outside agency which would be detrimental to the business or interest of the Post Office.
3. I have studied and understood the condition of residence and accommodation as per notification clause 12 and I declare that I will a
4. I will submit the re After submission, you will not be able to edit the application. Please confirm.
5. I undertake that I GDS/ABPM/DakSev
6. I undertake that I amin Dak Sevak.
7. I hereby declare that the details furnished by me (Age/Address/ Educational qualifications/Computer knowledge/EWS/PwD/Caste etc.) are true. If any detail is found false at any stage, my candidature will be rejected or I will be terminated and legal/criminal action may be initiated.
8. I hereby give my consent for verification of my Secondary Level Examination Marksheet of Class X standard through API Setu.

**Are you sure you want to submit?**

Cancel Yes, Submit

Edit Application Submit Application

If the candidate is exempted from fee, the Application will be submitted. (Please refer to the notification, to know the categories exempted from fee payment)

### 23. Payment of application processing fee

For Candidates who has to make payment, the following fee payment screen will appear. Candidate can Select the desired **payment mode** and **Proceed for Payment by clicking on “Proceed to Pay Rs100”**

Selected Notification: **Gramin Dak Sevak (GDS) Online Engagement Schedule-I - 17-37/2025-GDS (Pt.I) - January-2026**

**Fee Payment Pending**

Your application is pending due to incomplete fee payment. Please select a payment mode and proceed. Until the payment is completed, your application will not be submitted.

Select Payment Method

UPI  Credit Card

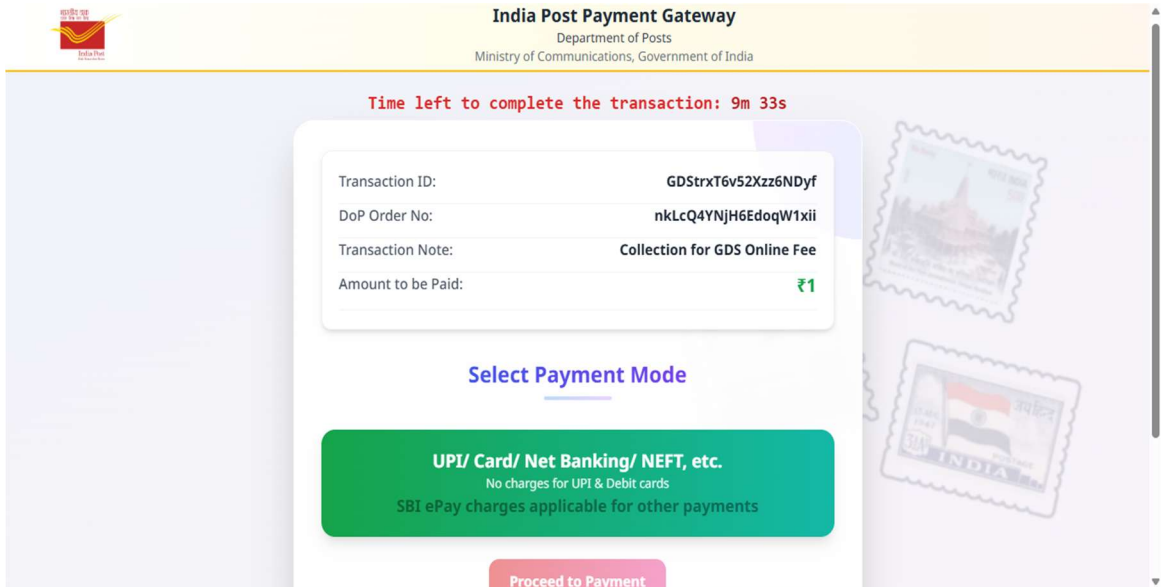
Debit Card  Net Banking

Proceed to Pay ₹ 100

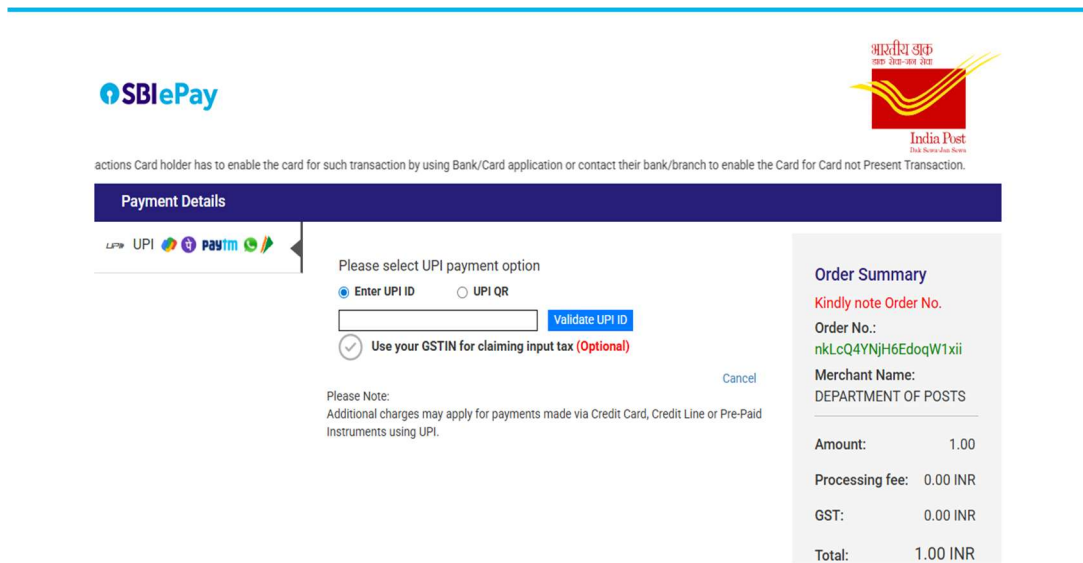
If the payment page does not open, please disable pop-up blockers and try again.  
If your previous payment attempt failed, you may retry by selecting a payment method above and click on proceed to pay.



24. The following screen will appear. Candidate can click on “Proceed to payment”

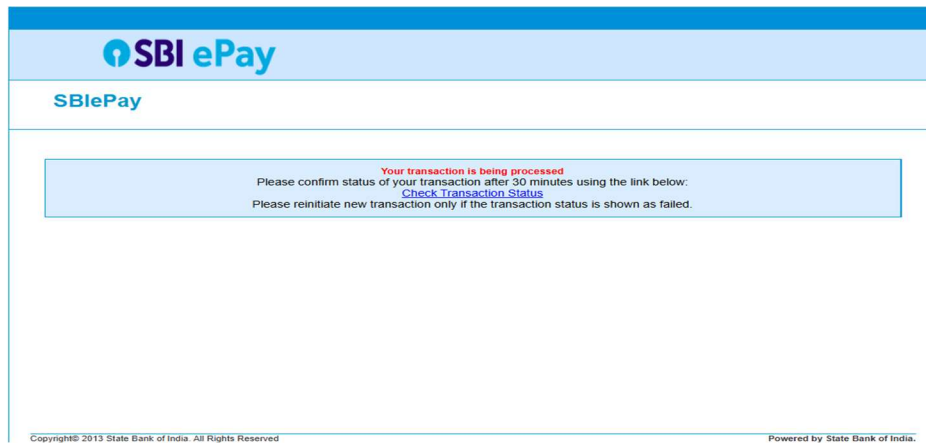


25. Candidate will be redirected to the **SBI e-Pay portal** for payment. As per the Mode of payment selected candidate has to give the details. As UPI was selected, the candidate can enter UPI ID or Scan UPI QR.

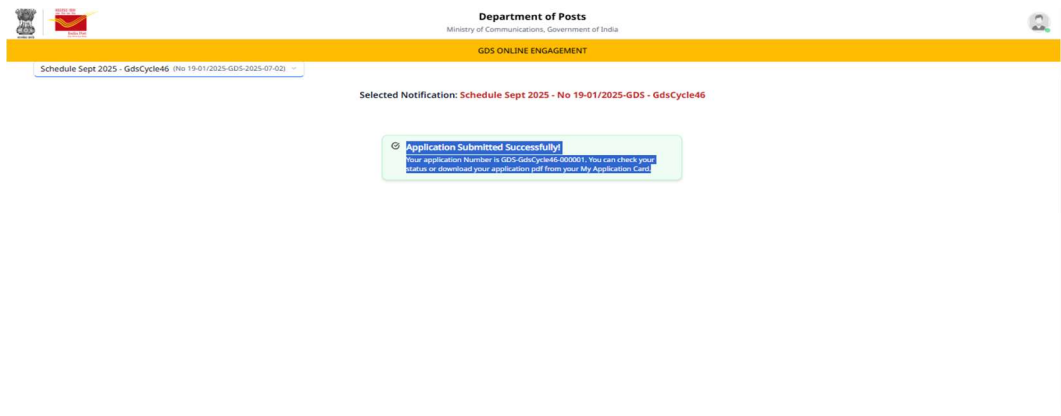


26. After successful validation, click **Pay Now**.





28. Once the payment is successful, Application will be submitted successfully.



29. Candidate can click on "Download PDF" for downloading the Application.

