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असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

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नई दिल्ली, शुक्रवार, अक्टूबर, 18, 2013/आश्विन 26, 1935

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NEW DELHI, FRIDAY, OCTOBER 18, 2013/ASVINA 26, 1935

संचार और सूचना प्रौद्योगिकी मंत्रालय

(डाक विभाग)

(डाक लेखा विंग)

अधिसूचना

नई दिल्ली, 24 जुलाई, 2013

सा. का. नि. 694(अ).— संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए राष्ट्रपति सर्किल डाक लेखा कार्यालय (वरिष्ठ लेखाकार) भर्ती नियमावली, 1988 में आगे और संशोधन करने के लिए एतद्वारा निम्नलिखित नियम बनाते हैं, नामतः—

- (1.) (1) इन नियमों को सर्किल डाक लेखा कार्यालय (वरिष्ठ लेखाकार) भर्ती (संशोधन) नियमावली, 2013 कहा जाएगा।
- (2) ये राजपत्र में प्रकाशन की तारीख से लागू होंगे।

2. सर्किल डाक लेखा (वरिष्ठ लेखाकार) भर्ती नियमावली, 1988 की अनुसूची में -

- (क) स्तम्भ 3 की प्रविष्टि के तहत "समूह 'ख' (अराजपत्रित)" प्रविष्टि प्रतिस्थापित की जाएगी।
- (ख) स्तम्भ 11 की प्रविष्टि के तहत निम्नलिखित प्रविष्टि प्रतिस्थापित की जाएगी, नामतः—
"वेतन बैंड-2 में 9300-34800 रु. जमा ग्रेड वेतन 4200 रु."

यह अधिसूचना 1 जनवरी, 2013 से लागू होगी।

[फा. सं. 1(2)/2006/पीए प्रशा.।]

आर. मागदेवन, सहायक महानिदेशक (पीए-प्रशासन)

टिप्पणी :- मूल नियमावली भारत के राजपत्र, भाग-II, खण्ड 3(i), दिनांक 18 फरवरी, 1989 में सा. का. नि. 88, दिनांक 27 जनवरी, 1989 के तहत प्रकाशित की गई थी तथा इसमें बाद में निम्नलिखित अधिसूचनाओं के जरिए संशोधन किए गए थे: -

क्र. सं.	सं. सा. का.नि.	दिनांक
1.	171	29.03.1997
2.	752 (अ)	13.12.2006
3.	447(अ)	25.06.2009

MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY

(Department of Posts)

(POSTAL ACCOUNTS WING)

NOTIFICATION

New Delhi, the, 24th July, 2013

G.S.R. 694(E). – In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Circle Postal Accounts Offices (Senior Accountants) Recruitment Rules 1988, namely: –

1. (1) These rules may be called Circle Postal Accounts Offices (Senior Accountants) Recruitment (Amendment) Rules, 2013.
- (2) They shall come into force on the date of their publication in the Official Gazette.
2. In the Schedule to the Circle Postal Accounts (Senior Accountants) Recruitment Rules, 1988; –
 - (a) Entry in Column 3, for the entry, the entry “Group ‘B’ (Non-Gazetted)” shall be substituted.
 - (b) In column 11, for the entry, the following entry shall be substituted namely: –

“Rs. 9300-34800 in the Pay Band -2 with Grade Pay Rs. 4200/-”

This notification comes into effect from 1st January, 2013.

[F.No.1(2)/2006/PA Admn.I]

R. MAGADEVAN, Assistant Director General (PA-Admn.)

Note: The principal Rules were published vide G.S.R. 88, dated 27th January, 1989 published in Gazette of India, Part-II, Section 3(i), dated the 18th February, 1989 and were subsequently amended vide the following notifications: –

S.No.	G.S.R. No.	Date
1.	171	29.3.1997
2.	752(E)	13.12.2006
3.	447(E)	25.06.2009

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 (Handwritten signatures and initials)

38.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the posts of Senior Accountants in the Circle Postal Accounts Offices of the Department of Posts, namely :—

1. Short title and commencement :—(i) These rules may be called the Circle Postal Accounts Offices (Senior Accountants) Recruitment Rules, 1983.
 (ii) They shall be deemed to have come into force on the 1st day of April, 1987.
2. Application :—These rules shall apply to the posts specified in column (1) of the Schedule annexed hereto.
3. Number of posts, classification and scale of pay etc.—The number of posts, their classification, scale of pay, shall be as specified in columns (2) to (4) of the said schedule.
4. Method of recruitment, age limit and other qualifications etc.—The method of recruitment to the said posts, qualifications and other matters connected therewith shall be as specified in columns (5) to (13) of the said Schedule.
5. Disqualifications :—No person -
 (a) who has entered into or contracted a marriage with a person having a spouse living, or
 (b) who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax :—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving :—Nothing in these rules shall effect reservations and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

EXPLANATORY MEMORANDUM

The Circle Postal Accounts Offices (Senior Accountants) Recruitment Rules, 1983 have been made to implement the decision of the Government of India to restructure the accounts staff in the organised Accounts cadres w.e.f. 1-4-87 vide Government of India, Department of Expenditure O.M. No. F. 5 (32)/E.III/86/P.II dated 12-6-87. Accordingly, these rules are being given retrospective effect from 1-4-87. It is certified that the retrospective effect being given to these rules will not affect adversely any employee to whom these rules apply.

SCHEDULE

Name of Post	Number of Posts.	Classification	Scale of Pay	Whether selection post or non-selection post
1	2	3	4	5
Senior Accountants.	4251 (Subject to variation depending on workload)	Group 'C' Non Gazetted Ministerial.	1400-40-1600-50-2300- EB-60-2600.	Non-Selection
Age limit for direct recruits.	Educational/other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation if any	
6	7	8	9	
Not applicable	Not applicable.	Not applicable		2 years.
Method of recruitment whether by direct recruitment or by promotion or by deputation, transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotions/deputation transfer, grades from which promotion/deputation/transfer to be made.	If D.P.C. exists what is its composition.	Circumstances in which UPSC is to be consulted in making recruitment.	
10	11	12	13	
100% by promotion of the basis of seniority-cum-fitness.	Junior Accountants of Circle Postal Accounts Offices with 3 years of regular service who have completed satisfactorily the period of probation and have passed the Departmental Confirmatory Examination/ Departmental Examination for promotion of Lower Division Clerks as Junior Accountants.	Promotion and Confirmation Committee: Head of the Office. Members: Assistant Chief Accounts Officer/Accounts Officer (Administration) and one Senior Officer to be nominated by the Head of the Office.	Not applicable.	

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(Department of Posts)
 (Postal Accounts Wing)
NOTIFICATION

New Delhi, the 11th October, 2010

G.S.R. 187.—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Circle Postal Accounts Offices (Junior Accountants, Stenographers and Lower Division Clerks) Recruitment Rules, 2001 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Junior Accountants, Stenographers-Grade-II and Lower Division Clerks in the Circle Postal Accounts Offices of the Department of Posts, namely :—

1. Short title and commencement.—(1) These rules may be called the Circle Postal Accounts Offices (Junior Accountants, Stenographers Grade-II and Lower Division Clerks) Recruitment Rules, 2010.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application :—These rules shall apply to the posts specified in column (1) of the Schedule annexed hereto.

3. Number of posts, classification pay band and grade pay/scale of pay.—The number of the said posts, their classification and the pay band and grade pay/scale of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedule.

4. Method of recruitment, age limit and other qualifications, etc.—The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (14) of the Schedule aforesaid.

5. Disqualification.—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order, for the reason to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving.—Nothing in these rules shall effect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of posts	Classification	Pay Band and Grade Pay/ Scale of Pay	Whether Selection-cum-seniority or Selection by merit or Selection post	Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1. Junior Accountant	1102*(2010) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial	Pay Band-1 Rs. 5200-20200 Grade Pay Rs. 2800	Not applicable	No	Between 18 and 27 years (Relaxable upto 40 years for departmental candidates) Note : The crucial date for determining age limit shall be as advertised by the Staff Selection Commission.

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Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation
(8)	(9)	(10)
Bachelor's degree from a recognized University	No	2 years

Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of posts to be filled by various methods

Grade from which recruitment by promotion/absorption deputation/short term contract/re-employment is to be made

- (a) By direct recruitment through Staff Selection Commission—40%
- (b) By promotion of Lower Division Clerks of Postal Accounts Officers (including Headquarter's Office) on passing departmental qualifying examination—35%
- (c) By promotion of Lower Division Clerks possessing minimum educational qualification of 12th Class or equivalent qualification on Seniority-cum-fitness basis—25%

- (a) Promotion by Departmental Examination : Lower Division Clerks on passing the Departmental Examination specified by the Director General, Department of Posts.
- (b) Promotion on the basis of seniority-cum-fitness : Lower Division Clerks possessing minimum educational qualification of 12th Class or equivalent qualification with five years of service in the grade rendered after appointment thereto on regular basis.

Note : 1 When juniors who have completed the eligibility period are considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation.

Note : 2 Lower Division Clerks can be considered for promotion as Junior Accountant only after they have passed prescribed typing test or they have been exempted in accordance with the prescribed procedure for passing it.

If a Departmental Promotion Committee exist, what is its composition

Circumstances in which Union Public Service Commission is to be consulted in making recruitment

(13)	(14)
1. Head of the Postal Account Office —Chairman 2. Officer Incharge of Administration —Member 3. One Senior Officer to be nominated by the Head of Office —Member	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)
2. Steno-grapher Grade-II	18*(2010) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial	Pay Band-1 Rs. 5200-20200 Grade Pay Rs. 2400	Not applicable	No	Between 18 and 27 years (Relaxable upto 40 years for departmental candidates) Note : The crucial date for determining age limit shall be as advertised by the Staff Selection Commission.

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(8)	(9)	(10)
(i) 12th Class Pass or equivalent from a recognized Board or University.	Not applicable	2 years
(ii) Skill test norms Dictation 10 mts @ 80 w.p.m. Transcription : 50 mts. (Eng.) 65 mts (Hindi) (Only on Computers)		

(11)	(12)
100% by Direct Recruitment through Staff Selection Commission .	Not applicable.
Note : Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the Central Government holding analogous posts or regular basis and possessing the qualifications prescribed for direct recruits at Col. 8	

(13)	(14)
For confirmation only :	Not applicable.
1. Head of the Postal Account Office —Chairman	
2. Office Incharge of Administration —Member	
3. One Senior Officer to be nominated by the Head of Office —Member	

(1)	(2)	(3)	(4)	(5)	(6)	(7)
3.Lower Division Clerk	1943*(2010) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial	Pay Band-1 Rs. 5200-20200 Grade Pay Rs. 1900	Not applicable	No	Between 18 and 27 years (Relaxable upto 40 years for departmental candidates) Note : The crucial date for determining age limit shall be as advertised by the Staff Selection Commission.

(8)	(9)	(10)
(i) 12th Class Pass or equivalent qualification from a recognized Board or University.	Not applicable	2 years
(ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer		

(11)	(12)
<p>(a) By Direct recruitment through Staff Selection Commission—40%</p> <p>(b) By promotion on passing the specified Departmental Examination</p> <p style="padding-left: 20px;">(i) Sorter—10%</p> <p style="padding-left: 20px;">(ii) Multi-Tasking Staff—5%</p> <p>(c) By promotion on passing limited competitive examination for 12th Class or equivalent Multi-Tasking Staff—5%</p> <p>(d) By promotion of Sorters on seniority-cum-fitness basis—30%</p> <p>(e) By promotion of Multi-Tasking Staff—10%</p>	<p>Promotion</p> <p>(a) Departmental Examination Sorters and Multi-Tasking Staff on passing the Departmental Examination specified by the Director General (Posts).</p> <p>(b) Seniority-cum-fitness basis Sorters with 3 years of service in the grade rendered after appointment thereto on regular basis and who possess minimum educational qualification of Matriculation or equivalent.</p> <p>(c) Seniority-cum-fitness basis : Multi-Tasking Staff with 3 years of service in the grade rendered after appointment there to on regular basis and who possess minimum educational qualification of matriculation or equivalent.</p> <p>Note : 1. When juniors who have completed the eligibility period are considered for promotion their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years whichever is less and have successfully completed their probation.</p> <p>Note 2 : Departmental candidates promoted on seniority-cum-fitness basis should pass the prescribed type test with a minimum speed of 35 words per minute in English or 30 words per minute in Hindi only on computer.</p>

(13)	(14)
<p>1. Head of the Postal Account Office —Chairman</p> <p>2. Officer Incharge of Administration —Member</p> <p>3. One Senior Officer to be nominated by the Head of Office —Member</p>	<p>Not applicable.</p>

[F. No. 1(1)/10/PA-Admn. I]
R. MAGADEVAN, Asstt. Director General (PA-Admn.)